

MINUTES of an Emergency Operations Committee meeting held in the Fire Hall, Fort Nelson BC, Thursday, January 17, 2002 at 10:00 AM.

THOSE PRESENT

Walt Lutsiak - Chair, MEP Coordinator
Bryan Reid - RCMP
Alvina Berggren - ESS Director
Grace Bumstead - Town Council
Cliff Ashdown - BC Gas
Maria Badall - Recreation Program Manager
Sylvia Hayes - Recording Secretary

ABSENT MEMBERS

Rod McCartney - BCAS
Hank Schut - DOP, School District #81
Bryan Redford - Hospital Administrator
Ralph Kermer - Forestry
Peter Martin - SAR
Jim Ogilvie - Airport Manager
Brian McLaren - NWTel
Joe Szidlik - Westcoast Energy
Kevin Swaille - Westcoast
Lorne Scott - Deputy Coordinator

1. Call to Order A quorum being present, Chair Lutsiak called the meeting to order at 10:02 AM.
2. Adoption of Agenda **MOVED** by Councillor Bumstead, **SECONDED** by Bryan Reid that the agenda for the January 17, 2002 Emergency Operations Committee be adopted for implementation as presented.

CARRIED

3. Emergency Operations Committee November 15, 2002 Minutes **MOVED** by Councillor Bumstead, **SECONDED** by Cliff Ashdown that the minutes from the Emergency Operations Committee meeting held November 15, 2001 be adopted as distributed and read, there being no errors or omissions.

CARRIED

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NEW BUSINESS

4. Emergency Plan Update

Chair Lutsiak advised that the Emergency Plan has been completed. The Emergency Plan and Bylaw were adopted in 2001 and now a comprehensive evacuation plan has been completed for the Northern Rockies Regional District including such areas as Buckinghorse and Fort Liard (these areas may evacuate to the Recreation Center if an event were to happen).

He noted that a map corresponding with the comprehensive evacuation plan had been developed dividing the town of Fort Nelson into 5 separate quadrants with a corresponding evacuation plan as an appendix in the Emergency Plan. He advised that if an event occurred street designations would be used for each zone. He noted that corresponding maps are for emergency personnel only.

He advised that the Emergency Plan will cover the Rural areas to the Yukon border.

Chair Lutsiak noted that the completed Emergency Plan could be made available during the Trade Show and at the Town Office.

It was noted that it would be important for each of the Regional Directors to promote the completed Emergency Plan in their area so the residents know how to react if an event were to occur.

He noted that all addresses on the completed maps are correct and are in the computer system at the Town Office. He advised that having these addresses in the computer system ensure that the Town and Regional District will be ready for 911 service in the future; however, Fort Nelson and Rural Residents still need to ensure they have proper address signage on their houses (for in town residents) and driveways (for rural residents).

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5. CPPI Emergency Response Trailer

Chair Lutsiak advised that a second emergency response trailer is being housed at Kledo Construction by the Oil Producers Association. He noted that the fire department currently houses a smaller Emergency Response Trailer for Canadian Petroleum Producers Institute, and this trailer would be used for larger contaminate spills in the Fort Nelson area.

STATUS REPORT

6. ESS/Red Cross

Alvina Berggren advised that the Fort Nelson ESS had assisted Dawson Creek ESS in handling an event regarding residents needing housing following an apartment fire.

She noted that a forum was being organized to deal with catastrophic disaster would be prepared because of September 11th events; however, no date has been established.

Ms. Berggren noted that there are 10 Emergency Response Red Cross Members in Fort Nelson. She advised that if more than 2 houses were affected because of an event, it would be considered a small scale disaster and an Emergency Response Team from Red Cross must be available.

Ms. Berggren advised that she would be training 2 or 3 leaders and disaster volunteers in Fort Nelson before April 2002.

She noted that following "Black Thursday" volunteers could be assigned to jobs that were previously completed by paid staff members.

It was noted that in three years there may no longer be a Fort Nelson Forestry Office.

7. RCMP

Staff Sergeant Reid advised that coroners for the Fort Nelson area have not been officially named; however, 2 citizens had been approached regarding the Fort Nelson coroner positions.

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8. BC Gas Mr. Ashdown advised that BC Gas had been inputting correct rural addresses onto their computer and BC Gas would inventory all the rural lots for address signs.
9. Fire Fire Chief Lutsiak advised that the Fire Department had submitted the annual report to the Board. He noted that Fire Rescue has authorization to receive a PEP Task # for any motor vehicle accidents outside of town boundaries so they can be paid for these calls.
10. Adjournment It was agreed that the Emergency Operations Committee meeting held January 17, 2002 be adjourned at 10:47 AM.

CARRIED

CERTIFIED a true and correct copy of the minutes of an Emergency Operations Committee meeting held on Thursday, January 17, 2002.

Walt Lutsiak, Chair/MEP Coordinator

Sylvia Hayes, Recording Secretary