

MINUTES of an Landscape Enhancement Plan Committee held in the Polar Room, Town Square, Town/Regional District Offices, Fort Nelson BC on Thursday, May 23, 2002 at 7:00 p.m.

THOSE PRESENT

Director McCartney	- Chair
Councillor Bumstead	- Vice-Chair
Peter Goetz	- Citizen Member
Emilie Adin	- Absent
Angela Thomas	- Absent

STAFF

Tom Sprado	- RFMM
Doris Knott	- Recording Secretary
Barclay Pitkethly	- PGC

1. Call to Order
A quorum being present, Chair McCartney called the meeting to order at 7:00 p.m. and proceeded with the business placed before it.
2. Adoption of Agenda
MOVED by Councillor Bumstead, **SECONDED** by Peter Goetz that the agenda for the May 23, 2002 Landscape Enhancement Plan Committee be adopted for implementation as presented.

CARRIED

MINUTES

3. Landscape Enhancement Plan Committee
April 17, 2002
MOVED by Councillor Bumstead, **SECONDED** by Peter Goetz that the Landscape Plan Committee minutes dated April 17, 2002 be received for information.

CARRIED

Landscape Enhancement Plan Committee
May 9, 2002

MOVED by Councillor Bumstead, **SECONDED** by Peter Goetz that the Memorandum of an Informal Landscape Plan Committee meeting dated May 9, 2002 be received for information.

CARRIED

BUSINESS ARISING

4. :Art Fraser Memorial Park
RE: Design Concepts
The Committee members reviewed the Art Fraser Memorial Park Design Concepts and agreed that Option "C" was the better concept as it will allow for ongoing usage of the existing area while the construction was being implemented.

LANDSCAPE ENHANCEMENT PLAN COMMITTEE

May 23, 2002

Page 2

4. :Art Fraser Memorial Park
RE: Design Concepts

Phase One 2002 Construction consists of the following:

1. Installation of a storm sewer system in parking lot areas.
2. Grade, subgrade and placing of 150 mm of 40 mm crushed gravel to the parking lot and access road areas.

The estimated cost for the above items is as follows:

1. Common excavation, grading and placing of base gravel and storm sewer system; \$56,000.00
2. Supply and placing of 150 mm of 40 mm crushed gravel; \$28,000.00
3. Contingency allowance; \$4,000.00
4. Engineering allowance; \$8,800.00

Total Estimated Cost: \$96,800.00

It was noted that the washroom facility was to be constructed in the 2002 year.

MOVED by Councillor Bumstead, **SECONDED** by Peter Goetz, *that it be recommended to the Town Council and Regional Board* that the design concept of "Option C," as designed by GPEC Consulting Ltd, be approved and adopted for implementation for Phase I of the Art Fraser Memorial Park Site restoration project AND FURTHER that if additional funding cannot be obtained from reserves or operating funds to complete the 2002 project, the amount of crushed gravel as per design specifications and recommendation be reduced to bring the project cost within the \$60,000 budget.

CARRIED

5. :Art Contest
RE: Mural Design
Draft Outline

PGC Pitkethly recapped the project, and noted that there are seven walls to be painted. He presented the poster he designed for distribution around town, and was directed by the Committee to present it to Town Council/Regional Board.

6. :Gairdner Park
RE: Schedule Meeting Date with
Citizen Members

It was noted that the Gairdner Park Citizen Member meeting is scheduled to take place 5:00 p.m., June 3, 2002 at the Gairdner Park.

LANDSCAPE ENHANCEMENT PLAN COMMITTEE

May 23, 2002

Page 3

7. :Gairdner Park
RE: Schedule Meeting Date with
Citizen Members RFMM Sprado was requested to ensure posters were placed around the Gairdner Park area to advise residents of the meeting date and time.
8. :Bollards
RE: Bollard Chainlink Discussion ensued regarding the use of galvanized 3/4" wire rope instead of chain link for fencing material. Cost about \$2.80 per foot, fob Edmonton.

MOVED by Councillor Bumstead, **SECONDED** by Peter Goetz, *that it be recommended to the Town Council and Regional Board* that 3/4" galvanized wire rope be utilized for the barrier to be installed along Liard Street from 50th Ave North to 52 Avenue on the East side to separate the sidewalk and the strip mall parking lot as identified in the Downtown Core Bollard/Planters capital project, instead of chain link material at a cost of approximately \$2.80 per foot, fob Edmonton.

CARRIED

NEW BUSINESS

9. :Proposal for Flower Baskets
& Flower Beds PGC Pitkethly advised there were two proposals received for the flower baskets and beds project. The project was awarded to Springtime Gardens at the cost of \$200.00 per basket (same as last year). There is a total of 12 - 20" baskets. Total cost of \$7,200.00.
- PGC Pitkethly noted that the second bidder proposed \$6,100.00, but had omitted two significant areas, thereby bringing their tender to \$7,500.00.
- Councillor Bumstead requested clarification of the cost by Springtime Gardens as they took back all the baskets last fall, therefore the cost should be lower.
- It was noted the preparation work to the baskets and flower boxes has begun.
- The Committee requested a cost breakdown to determine the cost of individual flower baskets/beds.

10. :Downtown Core & Pocket Park
RE: Trees & Shrubs
- PGC Pitkethly reviewed the sketch design of the pocket park on the corner of Airport Drive and 50 Avenue N.
- PGC Pitkethly advised that Springtime Gardens would be the managing group for this project with a sub-group performing the actual physical work. (Name of sub-group contact is Rob Conrad.)
- Discussion ensued regarding trees types; pines vs maples, as well as the best tree to be planted on the fence line. Further, it was noted that the provincial right-of-way is 100' from the center of the Alaska Highway into the boulevards.
- It was noted existing new trees along Airport Drive and in front of the Saan Store that survived the winter would be re-barred to enforce them until they become stronger.
11. Art Fraser Park
RE: Washroom Concept
- RFMM Sprado presented a plan for the washroom facilities at the Art Fraser Park. The following points were noted:
- ~ roof vents required
 - ~ outside water source
 - ~ metal facing for gable ends instead of cedar siding
 - ~ hand sensed taps
 - ~ motion sensed flush valves on toilets
 - ~ proper handicap ramp/access
 - ~ universal signage
 - ~ outside lighting/street lighting
- RFMM Sprado was directed to bring back these points to George Durocher, GPEC Engineering, for detailing and tendering. Upon receiving this information, it was requested to be brought back to Council/Regional Board for discussion and approval.
12. Next Meeting
- The next meeting of the Landscape Enhancement Plan Committee will take place June 3, 2001, 5:00 p.m., at the Gairdner Park, and if necessary the Committee will return to the Town Square for review and discussion on the issues brought forth.

LANDSCAPE ENHANCEMENT PLAN COMMITTEE

May 23, 2002

Page 5

13. Adjournment

MOVED by Director Bumstead, **SECONDED** by Peter Goetz that the May 23, 2002 Landscape Enhancement Plan Committee meeting be adjourned at 7:55 p.m.

CARRIED

CERTIFIED a true and correct copy of the minutes of Landscape Enhancement Plan Committee meeting held on Thursday, May 23, 2002

Debbie Walker, Town Clerk/Regional Secretary

Doris Knott, Recording Secretary

Director McCartney, Chair