

**MINUTES** of a Regional Board meeting held in the Bear Pit, Town Square, Fort Nelson, BC on Monday, February 11, 2002 at 7:00 PM.

**THOSE PRESENT**

Mayor Clarke	-Chair
Director Allen	
Director Bumstead	
Director McCartney	
Director C. Morey	
Director H. Morey	
Director Sime	
Director Unruh	

**STAFF**

Pat Bailey	-Administrator
Randy McLean	-Treasurer
Jim Cheverie	-DOP
Debbie Walker	-Regional Secretary
Linda Wallace	-DRDS
Heather Brown	-Deputy Regional Secretary
Gillian Godfrey	-Recording Secretary
Louise Grenier	-RSIT

**PUBLIC/MEDIA**

Alt. Director Barr	-NRRD
Alt. Director Blake	-NRRD
Alt. Director Novotny	-NRRD
S/Sgt. Bryan Reid	-RCMP
Shelley Middleton	

1. **CALL TO ORDER**

A quorum being present, Chair Clarke called the meeting to order at 7:26 PM and proceeded with the business placed before it.

**2. ADOPTION OF AGENDA**

**MOVED** by Director H. Morey, **SECONDED** by Director Bumstead that the agenda for the February 11, 2002 Regional Board meeting be amended to include the following:

- RCMP Operating Report (January 2002);
- Union of BC Municipalities Re: Improvements to BC's Land Reserve Commission (Background) Re: Changes to the Land Commission and Opportunity to Nominate New Commissioners;
- Northern Rockies Alaska Highway Tourism Association Re: Peace Regional Agri-Tourism Development, Request for Letter of Support;
- Absenteeism of Board members;
- Order of BC Nominations;

and thereafter, be adopted for implementation.

**CARRIED**

**MINUTES FOR ADOPTION**

**3. Informal Regional Board  
with BC Rail  
December 18, 2001**

**MOVED** by Director H. Morey, **SECONDED** by Director Bumstead that the minutes from the Informal Regional Board meeting with BC Rail held December 18, 2001 be adopted as distributed and read, there being no errors or omissions.

**CARRIED**

**4. Regional Board  
January 28, 2002**

**MOVED** by Director H. Morey, **SECONDED** by Director Bumstead that the minutes from the Regional Board meeting held January 28, 2002 be amended to read:

Director Allen	-Absent
Director McCartney	-Absent
Director H. Morey	-Absent

and thereafter, be adopted as distributed and read, there being no further errors or omissions.

**CARRIED**



## CORRESPONDENCE

8. **Taylor Services on Behalf of  
Watson Lake Chamber of Commerce  
Re: Proposed Commercial Airline  
Services for Watson Lake and  
Whitehorse, Yukon,  
Request for Comments**

It was agreed by those present that the proposed commercial airline services for Watson Lake and Whitehorse, Yukon would be of benefit to the Town of Fort Nelson and Northern Rockies Regional District.

It was agreed that the Watson Lake Chamber of Commerce be advised that the Board of the Northern Rockies Regional District supports the proposed airline passenger and freight services to and from airports at Watson Lake and Whitehorse, Yukon, with a view to the provision of regular, affordable and reasonably direct access to southern destinations, including Fort Nelson and Fort St. John, British Columbia, and Grande Prairie, Edmonton and Calgary, Alberta.

\* *Staff Sergeant Bryan Reid entered the meeting at 8:41 PM.*

## COMMITTEE REPORTS

9. **Industrial Diversification  
January 17, 2002**

**MOVED** by Director Bumstead, **SECONDED** by Director C. Morey that the Industrial Diversification Committee minutes dated January 17, 2002 be received for information.

**CARRIED**

10. **Airport Advisory Committee Meeting  
January 17, 2002**

**MOVED** by Director H. Morey, **SECONDED** by Director Unruh that the Airport Advisory Committee minutes dated January 17, 2002 be received for information.

**CARRIED**

**OPERATING REPORTS**

11. **Fire Department (Lutsiak)  
January Operating Report** **MOVED** by Director Bumstead, **SECONDED** by Director H. Morey that the Fire Department January 2002 monthly operating report be received for information.

**CARRIED**

12. **RCMP (Reid)  
January Operating Report** Staff Sergeant Reid provided a brief overview of the January Operating Report.

Director of Operations Cheverie thanked Staff Sergeant Reid and the RCMP for their assistance with traffic control during the watermain break of January 25, 2002.

**MOVED** by Director Sime, **SECONDED** by Director C. Morey that the RCMP January 2002 Operating Report be received for information.

**CARRIED**

13. **Bylaw Enforcement (Lutsiak)  
January Operating Report** **MOVED** by Director H. Morey, **SECONDED** by Director Bumstead that the Bylaw Enforcement January 2002 monthly operating report be received for information.

**CARRIED**

14. **Treasury Department (McLean)  
January 3 - 30, 2002** **MOVED** by Director C. Morey, **SECONDED** by Director Sime that cheques numbered 40937 and 41030 and 41038 through to 41178, dated January 3-30, 2002 be received for information.

**CARRIED**

**ADMINISTRATION REPORTS**

15. **Administration Report #12/02**  
**Re: MATERIAL AND SUPPLIES -**  
**2002 Stationery Tender,**  
**For Award**                      **MOVED** by Director Sime, **SECONDED** by Director C. Morey that the 2002 Stationery Tender be awarded to Corporate Express of Edmonton, Alberta in the amount of \$33,166.64, taxes and shipping included.

**CARRIED**

16. **Administration Report #14/02**  
**Re: TOWN/REGIONAL DISTRICT**  
**LEASES - Poplar Hills Golf Course,**  
**Renewal of Lease**                      **MOVED** by Director McCartney, **SECONDED** by Director Bumstead that the Poplar Hills Golf and Country Club lease be renewed for the term January 01, 2002 to December 31, 2006, with the total rent of Five (\$5.00) Dollars for the Five (5) Lease Years of the Lease, payable in advance on the first day of each and every year in the amount of One (\$1.00) Dollar per year thereafter during the entire Five (5) years of the Lease and that the conditions of the previous lease remain the same in the new lease and that the Chair and Regional Secretary be authorized to affix the corporate seal of the corporation of the Northern Rockies Regional District to all documentation necessary to convey the Regional District's interest on the terms and conditions specified.

**CARRIED**

\* *Director McCartney exited the meeting at 8:49 PM.*

**NEW BUSINESS/VERBAL STATUS REPORTS**

17. **Absenteeism**                      Administrator Bailey clarified the Local Government Act definitions of absenteeism by reading the following sections aloud to those present:

17. Continued

**Disqualification from office for failure to make oath or attend meetings**

211. (2) If a council member is continuously absent from council meetings for a period of 60 consecutive days or 4 consecutive regularly scheduled council meetings, whichever is the longer time period, unless the absence is because of illness or with the leave of the council, the office of the member is deemed to be vacant and the person who held the office is disqualified from holding office on a local government.

**Alternate electoral area directors**

787. (2) On behalf of an absent electoral area director, the alternate director appointed under subsection (1) may take the place of, vote and generally act in all matters for the absent electoral area director, including in relation to a matter delegated to that director by the board.

\* *Director McCartney entered the meeting at 8:51 PM.*

Administrator Bailey explained that illness and absence with leave of council/board (only for municipal business) were the only legitimate reasons for absence according to the Local Government Act. Administrator Bailey further explained that regularly scheduled meetings were those of the Town Council, Regional Hospital Board and Regional Board held on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month (excluding July and August which hold meetings on the 2<sup>nd</sup> Monday of the month) and does not apply to Special Town Council, Emergency Regional Board or Committee meetings.

18. **Union of BC Municipalities  
Re: Improvements to BC's  
Land Reserve Commission  
(Background) Re: Changes  
to the Land Commission  
And Opportunity to Nominate  
New Commissioners** **MOVED** by Director H. Morey, **SECONDED** by Director Allen that the Union of BC Municipalities opportunity to nominate new commissioners for the Land Reserve Commission be advertised through the Municipal Bulletin and that members of the Agriculture Policy Committee be advised of the opportunity; *and further*, that the Board of the Northern Rockies Regional District would provide a letter of support for any who put forward a nomination for the position.
- CARRIED**
19. **Northern Rockies Alaska  
Highway Tourism Association  
Re: Peace Regional  
Agri-Tourism Development  
Request for Letter of Support** **MOVED** by Director H. Morey, **SECONDED** by Director Allen that the Northern Rockies Alaska Highway Tourism Association be advised that the Board of the Northern Rockies Regional District supports Peace Regional Agri-Tourism Development.
- CARRIED**
20. **Order of British Columbia  
2002 Nominations** **MOVED** by Director Unruh, **SECONDED** by Director C. Morey that the Honours and Awards Secretariat be advised that the Board of the Northern Rockies Regional District nominates Dr. Anthony Kenyon for the 2002 Order of British Columbia.
- CARRIED**
21. **Resolution for Adoption,  
Each Meeting:  
Town Council Decisions,  
Excluding InCamera,  
Adopted for Implementation** **MOVED** by Director C. Morey, **SECONDED** by Director Unruh that the decisions of the meeting of the Town Council, excluding In-Camera, as held preceding this meeting of the Regional Board be adopted for implementation.

**CARRIED**

22. **Subjects for  
Municipal Bulletin**

It was *agreed* that the proposed commercial airline services and opportunity to nominate new commissioners for the Land Reserve Commission be placed on a future edition of the Municipal Bulletin.

23. **Subjects for  
Radio Call-In Program**

It was *agreed* that the Industrial Diversification Launch, Single Tier Government and Long Term Strategies be subjects for the March 1, 2002 Radio Call-In Program.

24. **Statutory Appointments &  
Acting Positions  
For Adoption**

**MOVED** by Director C. Morey, **SECONDED** by Director Allen that the following persons be appointed to the positions and acting capacities as noted, effective February 11, 2002 unless otherwise noted:

<b>Position</b>	<b>Appointee/Acting</b>
Administrator	Pat Bailey Acting: Randy McLean
Approving Officer	Pat Bailey Acting: Jim Cheverie
Information & Privacy Coordinator/Records Manager	Debbie Walker Acting: Heather Brown
Building Inspector	Bob Pattison Acting: Jim Cheverie
Bylaw Enforcement Officer	Walter Lutsiak Acting: Bob Pattison
Treasurer	Randy McLean Acting: Pat Higgins
Deputy Treasurer	Pat Higgins Acting: Randy McLean

24.     **Continued**

Director of Operations	Jim Cheverie Acting: Randy McLean
Director of Corporate Administration	Debbie Walker Acting: Heather Brown
Director of Recreation Services	Vacant
Director of Recreation for: Facilities & Capital Program	Jim Cheverie Acting: Tom Sprado
Director of Recreation for: Programs & Aquatic Operations	Randy McLean Acting: Maria Badall
Regional Secretary	Debbie Walker Acting: Heather Brown
Director of Regional Development Services	Linda Wallace Acting: Pat Bailey
Public Works Manager	Vacant Acting: Jim Cheverie
Development Control Manager	Bob Pattison Acting: Jim Cheverie
Recreation Programs Manager	Maria Badall Acting: Tom Sprado
Recreation Facilities Maintenance Manager	Tom Sprado Acting: Bob Pattison
Risk Manager	Walter Lutsiak Acting: Randy McLean
Toad River Cemetery Caretakers	Cec Fulton and Rob Price

**CARRIED**

25. **Director at Large Position for  
North Central Municipal  
Association Executive**

Administrator Bailey advised that all members of the North Central Municipal Association Executive are elected by the membership at the Annual General Meeting. There are two elections held: one for Regional Representative and one for Director at Large. Out of all nominations, 7 people are elected as Regional Representatives and 3 people are elected as Directors at Large. Should more than one person from a regional district be nominated, it is possible to have two regional district representatives on the NCMA Executive: one as Regional Representative and one as Director at Large.

**MOVED** by Director C. Morey, **SECONDED** by Director Bumstead that the North Central Municipal Association be advised that the Board of the Northern Rockies Regional District has nominated Chair Harry Clarke for the position of Regional Representative for the North Central Municipal Association Executive.

**CARRIED**

26. **British Columbia Assets  
and Land Corporation  
Re: 20 Year Tenure Over  
Airport Crown Lands  
For Acceptance of Offer**

Administrator Bailey advised that the acceptance of the 20 year tenure over airport crown lands concludes negotiations with British Columbia Assets and Land Corporation for the time being. Administrator Bailey noted that once the Airport Strategic Plan was complete, BCAL would have the opportunity to review, make comment and approve the plan. Any future development would then occur as outlined in the Strategic Plan and BCAL would not have to be consulted each time.

**MOVED** by Director H. Morey, **SECONDED** by Director Unruh that British Columbia Assets and Land Corporation be advised that the Board of the Northern Rockies Regional District accepts their offer of a 20 year tenure over airport crown lands.

**CARRIED**

27. **Regional Policing Meeting,  
Status Report - Civic Info BC  
Re: Northeastern BC  
Municipalities to Assume  
Control Over Policing,  
For Information**

Staff Sergeant Reid reported that a series of meetings were held throughout the Peace Area during the week of February 4, 2002 with Superintendent Morris to discuss Regional Policing. Staff Sergeant Reid noted that Superintendent Morris planned to have a template for regional policing completed by the end of February to take to various Provincial Ministries. Following that, Superintendent Morris would return to Fort Nelson to share the template with the entire Regional Board.

Staff Sergeant Reid explained that regional policing would centralize the administrative functions and allow for improved service to the community as many detachment commanders were not out in their community; rather, were tied to their desk due to administrative functions. With regional policing, a Regional Police Committee would be formed and each community would have the same representation made up of an Area/District Commander as well as an elected official representative. Staff Sergeant Reid stated that the implementation of regional policing was a reality that would occur in the near future. Staff Sergeant Reid advised that a copy of Superintendent Morris' presentation would be made available to the Regional Board.

Administrator Bailey noted that Treasurer McLean would be attending a 3M Committee meeting in Fort St. John, BC on February 13, 2002 to discuss regional policing and the costs associated with the program and would provide a status report on the 3M Committee meeting at a future meeting of the Regional Board.

Director Unruh noted that Superintendent Morris' presentation on regional policing held on February 7, 2002 in Fort Nelson was excellent and suggested that he do another presentation at an evening meeting for the entire Board.

**MOVED** by Director Bumstead, **SECONDED** by Director C. Morey that the Regional Policing meeting status report be received for information.

**CARRIED**

27. **Continued** Administration was requested to coordinate an evening meeting with Superintendent Morris to discuss regional policing.
- \* *Staff Sergeant Reid exited the meeting at 8:50 PM.*
28. **Councillor/Director Allen  
Oil and Gas Commission  
Advisory Board** Director Allen advised that she would be unable to attend the regularly scheduled Regional Board meeting of February 25, 2002 due to her attending an Oil and Gas Commission Advisory Board meeting in Fort St. John, BC that day.
- Northern Treaties Treaty  
Advisory Committee** Director Allen advised that the Provincial Government had eliminated funding for the Treaty Advisory Committee. Director Allen read excerpts from a letter from Northern Treaties Treaty Advisory Committee Chair, Mayor A.T. (Tom) Briggs expressing concern regarding the elimination of funding. A copy of the letter is attached to and forms a part of these minutes.
29. **Councillor/Director Morey  
Forestry Portfolio** Director C. Morey requested a status report on the Forest Policy meeting held in Vancouver, BC on February 7 & 8, 2002 that she was unable to attend.
- Chair Clarke noted that the meeting was excellent and the agenda had been set up in such a way as to allow maximum productivity and expression of ideas and views from those in attendance. The Union of British Columbia Municipalities planned to produce a formal response on the proposed policy changes based on input provided during the meeting.
- Administrator Bailey advised that it was interesting to note that during the meeting, elected officials were the only attendees permitted to speak.
30. **Director McCartney  
Northern Rockies Alaska  
Highway Tourist Association** Director McCartney noted that April Moi, Executive Director of the Northern Rockies Alaska Highway Tourist Association commented on how well she was received while making her presentation during the Subsidiary Groups Budget meeting.

31. **Director Morey**  
**Oil and Gas Portfolio** Director H. Morey informed those present that two major Canadian oil companies amalgamated during the past week: Petro-Canada & Veba Oil & Gas and AEC & Pan-Canadian making them the two largest non-financed oil and gas companies in North America.

32. **Director Sime**  
**Municipal Finance Authority** Director Sime advised he would be attending a Municipal Finance Authority meeting March 26 & 27, 2002.

**Muskwa Kechika**  
**Advisory Board** Director Sime advised he would be attending a Muskwa-Kechika Advisory Board meeting on February 26, 2002.

**Northwest Corridor**  
**Development Corporation** Director Sime advised he would be attending a Northwest Corridor Development Corporation meeting on February 28, 2002.

33. **Resolution for Adoption,**  
**InCamera Meeting** **MOVED** by Director Sime, **SECONDED** by Director C. Morey that the public be excluded from the February 11, 2002 InCamera Sessions of the Town of Fort Nelson Council and Northern Rockies Regional District Board meetings, as the aforementioned meetings pertain to Section 242.2 (e)(h)(j).

**CARRIED**

34. **ADJOURNMENT** **MOVED** by Director H. Morey, **SECONDED** by Director Allen that the February 11, 2002 Regional Board meeting be declared adjourned at 9:16 PM.

**CARRIED**

**CERTIFIED** a true and correct copy of the minutes of a Regional Board meeting held on Monday, February 11, 2002.

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Harry Clarke, Mayor/Chair

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Debbie Walker, Regional Secretary

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Gillian Godfrey, Recording Secretary