

MINUTES of a Regional Board meeting held in the Bear Pit, Town Square, Town/Regional District Offices, Fort Nelson, BC on Monday, July 8, 2002 at 7:00 p.m.

THOSE PRESENT

Mayor Clarke - Chair
Director Bumstead
Director Unruh
Director Sime
Director Allen
Director H. Morey
Alt. Director Novotny

Director McCartney - Absent
Director C. Morey - Absent

STAFF

Pat Bailey - Administrator
Kris Larson - Recording Secretary
Debbie Walker - Regional Secretary
Bruce Hupman - DOP
Tom Sprado - Director of Recreation Services
Pat Higgins - Deputy Treasurer
Walt Lutsiak - Fire Chief/BEO
Heather Brown - Deputy Regional Secretary

PUBLIC/MEDIA

Alt. Director Blake - NRRD
Brent Hodson

1. Call to Order
A quorum being present, Chair Clarke called the meeting to order at 7:33 p.m. and proceeded with the business placed before it.
2. Temporary Adjournment
MOVED by Director Allen, **SECONDED** by Director Unruh that the Regional Board meeting be temporarily adjourned at 7:33 p.m.

CARRIED

3. Recall to Order
The meeting was recalled to order at 8:47 p.m.

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4. Adoption of Agenda

MOVED by Director Sime, **SECONDED** by Director Allen that the agenda for the July 8, 2002 Regional Board meeting be amended to include the following:

- ~ Correspondence, High Level & District Chamber of Commerce, Re: 2002 Trade Show, Invitation to Participate
- ~ Operating Reports, RCMP (Reid), June 2002 Operating Report
- ~ Administration Reports, Administration Report #57/02, Re: Recreation - HVAC Tender, For Award
- ~ Oil & Gas Conference in Fort St. John, October 2-5, 2002, confirm attendance

and thereafter be adopted for implementation.

CARRIED

MINUTES

5. Informal Regional Board
with Northern Forest
Products Association
June 10, 2002

MOVED by Director Bumstead, **SECONDED** by Director Allen that the minutes from the Informal Regional Board with Northern Forest Products Association meeting of June 10, 2002 be adopted as distributed and read there being no errors or omissions.

CARRIED

6. Informal Regional Board with
Slocan Forest Products
June 17, 2002

MOVED by Director Bumstead, **SECONDED** by Director Allen that the minutes from the Informal Regional Board with Slocan Forest Products meeting of June 17, 2002 be adopted as distributed and read, there being no errors or omissions.

CARRIED

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7. Regional Board
June 24, 2002

MOVED by Director Bumstead, **SECONDED** by Director Allen that the minutes from the Regional Board meeting of June 24, 2002 be adopted as distributed and read, there being no errors or omissions.

CARRIED

8. Regional Board with the
Zoning & Planning Review
Committee and the Airport
Advisory Committee
June 27, 2002

MOVED by Director Bumstead, **SECONDED** by Director Allen that the minutes from the Regional Board with the Zoning & Planning Review Committee and the Airport Advisory Committee meeting of June 27, 2002 be amended to read as follows:

~ page 4, item 6, "**OPPOSED - Director Allen, Director C. Morey, Director H. Morey, Director Unruh**"

and thereafter be adopted, there being no further errors or omissions.

CARRIED

INFORMATION PACKAGES

9. Council/Board Information Package
June 28, 2002

From page 12 of the June 28, 2002 Council/Board Information Package the issue of licensing vehicles in the USA and then operating them in Canada was discussed. It was queried whether Duke Energy, with a head office in the USA, would now have their Fort Nelson vehicles registered and licensed in the USA.

It was determined that there may be further implications; Council resolved to see if there was any additional correspondence forwarded in this regard.

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9. (Con't) In respect to page 13 of the June 28, 2002 Council Board Information Package, Bylaw Enforcement Officer Lutsiak was requested to research and comment on the Local Government Bylaw Forum discussion paper, regarding a proposed model to create a fair, cost effective system for handling minor bylaw infractions.

MOVED by Director H. Morey, **SECONDED** by Director Bumstead that the Council/Board Information Package dated June 28, 2002 be received for information.

CARRIED

10. Council/Board Information Package
July 5, 2002 **MOVED** by Director H. Morey, **SECONDED** by Director Bumstead that the Council/Board Information Package dated July 5, 2002 be received for information.

CARRIED

PETITIONS/DELEGATIONS

11. 2002 Budget Process,
Public Question and
Answer Period There were no public in attendance for the 2002 Budget Process, Public Question and Answer Period.

12. Jacqueline Badine
Re: Youth Sponsorship
Request for Grant-In-Aid **MOVED** by Director Bumstead, **SECONDED** by Director H. Morey that Jacqueline Badine be advised that her Grant-In-Aid request for funding of her participation in the International Youth Leadership Program be denied, and further that she be given a Town/Regional District vest and t-shirt and other promotional items, not to exceed \$100, to promote Fort Nelson and Northern Rockies while she attends the International Youth Leadership Program.

CARRIED

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CORRESPONDENCE

13. Mayor Steve Thorlakson,
City of Fort St. John
Re: Hosting of Future
Oil & Gas Conferences,
Development of Protocol
For Information

It was noted that each community hosting the Oil & Gas Conference should develop their own procedures, standards and protocol, although the establishment of dates for future Oil & Gas Conferences could be established cooperatively, with all communities involved.

MOVED by Director H. Morey, **SECONDED** by Director Sime that Administrator Bailey be authorized to meet with Colin Griffith, Administrator, City of Fort St. John; and Jim Chute, Administrator, City of Dawson Creek to discuss establishing dates and venues for future Oil & Gas Conferences.

CARRIED

14. High Level & District
Chamber of Commerce
Re: 2002 Trade Show,
Invitation to Participate

It was reported that UBCM would be held September 23-27, 2002. Most Board members schedules were full and thereby could not commit to attending the High Level & District Chamber of Commerce 2002 Trade Show September 20th & 21st.

MOVED by Director Allen, **SECONDED** by Director Bumstead that the High Level and District Chamber of Commerce be advised that while the Board of the Northern Rockies Regional District appreciates the invitation to participate in the 2002 Annual High Level Trade Show, members are unable to attend due to prior commitments.

CARRIED

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COMMITTEE REPORTS

15. Airport Advisory Committee
June 26, 2002
Minutes

MOVED by Director Sime, **SECONDED** by Director H. Morey that the minutes of the Airport Advisory Committee meeting held June 26, 2002 be received for information.

CARRIED

Recommendation

MOVED by Director H. Morey, **SECONDED** by Director Unruh that the section of fence on the airside access road which currently blocks off the Qwest Helicopter property be removed and new fencing be installed on both sides of their hangar to prevent public access to the runway, with the Fort Nelson Airport to pay for said removal and installation of ½ of the new fencing (approximately 300 feet at a estimated cost of \$4,000), said funds allocated from the Airport Development budget, and Qwest Helicopter be responsible for costs associated with the remainder of the fence installation.

CARRIED

16. Zoning and Planning
Review Committee
June 27, 2002
Minutes

MOVED by Director Unruh, **SECONDED** by Director Sime that the minutes of the Zoning and Planning Review Committee meeting held June 27, 2002 be received for information.

CARRIED

OPERATING REPORTS

17. RCMP (Reid)
June 2002
Operating Report

This item was previously dealt with during the Town Council meeting.

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18. Fire Department (Lutsiak)
Quarterly Operating
Report

Fire Chief Lutsiak updated the Board on the status of the loaner fire truck and the purchase of the new truck, whereby the following was noted:

- ~ he recently returned from Abbotsford where he picked-up the loaner fire truck that will be utilized until the new truck is completed
- ~ negotiations for the new truck went well and will cost approximately \$287,000; including all of Fire Chief Lutsiak's expenses to travel to Abbotsford to pick-up the loaner truck, delivery of the new truck, training for the fire department and taxes
- ~ the new truck will take approximately 3 to 4 months to build and should be ready by November 2002
- ~ the person who delivers the new truck would return the loaner truck back to Abbotsford

MOVED by Director Bumstead, **SECONDED** by Director H. Morey that the Quarterly Fire Department Operating Report be received for information.

CARRIED

19. Fire Department (Lutsiak)
June 2002
Operating Report

MOVED by Director Unruh, **SECONDED** by Alt. Director Novotny that the June 2002 Fire Department Operating Report be received for information.

CARRIED

20. Treasury Department (McLean)
June 9 - 21, 2002 Cheque
List, For Information

MOVED by Director Allen, **SECONDED** by Director Bumstead that cheques numbered 42456 through to and including 42603 be received for information.

CARRIED

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21. Regional Development Department (Wallace)
Re: Global Petroleum Show
June 11 - 13, 2002 **MOVED** by Alt. Director Novotny, **SECONDED** by Director Unruh that the Regional Development Department, Re: Global Petroleum Show report be received for information.

CARRIED

ADMINISTRATION REPORTS

22. For Ratification: Forest
Practices Code and Forest
Policy Change in BC Brief **MOVED** by Director Allen, **SECONDED** by Director Sime that the Forest Practices Code and Forest Policy Change in BC Brief be ratified.

CARRIED

23. Administration Report #47/02
Re: HEALTH - UBC/UNBC,
Responding to a Critical
Need: The Northern Medical
Program Campaign (A
Partnership of Communities
with UNBC), Briefing
Document and Request This item was deferred to the August 12, 2002 Regional Board meeting for discussion. Administration was requested to not copy this item again; Board members would bring Administration Report #47/02 to the August 12, 2002 meeting.

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24. Administration Report #51/02
Re: RURAL WATER - Rural
Water North West, Request
for Addition to Service Area,
Troy Lockhart, DL 3459,
Block A, Whitetail Way

MOVED by Director Sime, **SECONDED** by Director H. Morey that at the request of Troy Lockhart, owner of DL 3459, Block A located on Whitetail Way, said property be included in the Rural Water North West Service Area, and that a bylaw be prepared to include said property in the service area and waiving the annual charge for the servicing of DL 3459, Block A, subject to the receipt of evidence proving a contribution of costs for the water service area equal to or greater than \$11,000.

CARRIED

25. Administration Report #53/02
Re: REGIONAL BOARD - PARKS
Andy Bailey & Tetsa River
Parks, Status Report

MOVED by Director Bumstead, **SECONDED** by Director Sime that Administration Report #53/02, Re: Regional Board - Parks, Andy Bailey & Tetsa River Parks, Status Report be received for information.

CARRIED

26. Administration Report #55/02
Re: ELECTIONS - Election
Procedure Bylaw, Addition
of Mail in Voting,
For Information

MOVED by Director H. Morey, **SECONDED** by Alt. Director Novotny that Administration Report #55/02, Re: Elections - Election Procedure Bylaw, Addition of Mail in Voting be received for information.

CARRIED

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Declaring a conflict of interest in the matter to follow, Chair Clarke left meeting at 9:22 p.m. and did not participate in the discussions or decisions on same.

Director H. Morey assumed the seat of Chair.

27. Administration Report #57/02
Re: RECREATION - HVAC
Tender, For Award

MOVED by Director Sime, **SECONDED** by Alt. Director Novotny that the Recreation HVAC Tender, as amended, be awarded to Northwest Plumbing & Heating Ltd. in the amount of \$229,180.10, from the 2002 Recreation capital budget AND that surplus funds from the project be reallocated to cover the cost of installation of air conditioning for the curling rink upper & lower lounges.

CARRIED

Chair Clarke re-entered the meeting and assumed his seat at 9:31 p.m.

NEW BUSINESS/VERBAL STATUS REPORTS

28. For Ratification, Resolution
to 2002 UBCM Convention

MOVED by Director Sime, **SECONDED** by Director H. Morey that:

WHEREAS the protection of safe, potable water supply is of primary importance to all levels of government, especially for those levels of government directly supplying potable drinking water; AND, water distribution should be protected by established principles of law to ensure the quality and control of the water in water systems, so as to minimize harmful exposure to contaminants and in order to assure compliance with adopted guidelines for Canadian drinking water quality; and,

WHEREAS it is the opinion of the Council for the Town of Fort Nelson and the Board for the Northern Rockies Regional District based on legal research, there is not sufficient protection in law for municipalities or the public against tampering with municipal water systems;

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28. (Con't)

NOW THEREFORE BE IT RESOLVED that the Province of British Columbia adopt legislation similar to Section 23 and Sections 40 to 45 of the proposed "Drinking Water Protection Act 2001" which prohibits any tampering with municipal water systems and proposes penalties of considerable strength, recognizing that encroachment or tampering with municipal water systems places quality and control of those systems in perilous jeopardy and negatively affects the ability of private or public water utilities to deliver a safe water supply, and establishing that such tampering or encroachment is a criminal offence punishable by significant fines or a jail term and providing authority for municipalities to stop such tampering or encroachment, or the threat of such tampering or encroachment, under any circumstance and with immediate effect.

CARRIED

29. Resolution for Adoption
Each Meeting

MOVED by Director Allen, **SECONDED** by Director Bumstead that the decisions of the meeting of the Town Council, excluding In-Camera, as held preceding this meeting of the Regional Board be adopted for implementation.

CARRIED

30. Subjects for
Municipal Bulletin

Subjects for the Municipal Bulletin were discussed and the following items were suggested: property taxes and congratulations to the Fort Nelson Secondary School Graduates.

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31. Upcoming Meeting, Regional Hospital Board with Bryan Redford, Administrator, Fort Nelson General Hospital
5:00 p.m., Tuesday, July 9, 2002

All members of the Regional Board stated they would be in attendance at the Regional Hospital Board meeting with Bryan Redford on Tuesday, July 9, 2002 at 5:00 p.m.

32. Upcoming Meeting, Emergency Regional Board, 5:00 p.m., July 29, 2002, Adoption of Election Bylaw

Chair Clarke and Director Unruh noted they could not attend the July 29, 2002 Emergency Regional Board meeting and it was suggested that the meeting be rescheduled for July 24, 2002. Administration was requested to contact Director Morey to check her availability on July 24th and July 29th and advise the Board of the date for the meeting.

33. 2002 Referendums, For Discussion

- 1) Historical Society Museum: Administration noted they were making arrangements to meet with Museum representatives to discuss this issue. The Museum had previously stated they would require \$150,000, but it was felt that amount may be too low. Administration was requested to pursue a meeting with the Museum representatives before July 29th (when the election bylaw needs to be adopted) to discuss the outstanding issues related to the Referendum.
- 2) Region Wide Elections: Administrator Bailey reported the Minister is not prepared to adopt region wide elections until input from the region is sought. This item would also be added to the 2002 Referendum process.

Administration was requested to prepare draft formats of the 2002 Referendum for the July 29, 2002 meeting.

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33. (Con't) **MOVED** by Director Allen, **SECONDED** by Director H. Morey that Administration continue to work on the preparation of the 2002 Referendum process and provide the Board with related information for the July 29, 2002 meeting.

CARRIED

34. Chair Clarke
NCMA Executive Chair Clarke advised the Board of an upcoming NCMA Executive meeting and requested Board members contact him if there were any items that they wanted to be brought forward.

35. Director Allen Director Allen requested a letter be sent to Colleen Sweet, Oil & Gas Commission, thanking her for coming to the meeting and providing the Board with the annual report.

36. Oil & Gas Conference,
October 2-5, 2002,
Fort St. John, Confirmation
of Attendance Chair Clarke, Director H. Morey, Director Sime confirmed their attendance at the Oil & Gas Conference in Fort St. John from October 2-5, 2002. Administration was requested to make necessary arrangements for the Conference.

37. Resolution for Adoption,
InCamera Meeting **MOVED** by Director Sime, **SECONDED** by Director Unruh that the public be excluded from the July 8, 2002 InCamera Session of the Northern Rockies Regional District Board meetings, as the aforementioned meetings pertain to Section 242.2 (1)(f) and (h).

CARRIED

38. Adjournment **MOVED** by Director H. Morey, **SECONDED** by Director Unruh that the July 8, 2002 Regional Board meeting be declared adjourned at 9:53 p.m.

CARRIED

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CERTIFIED a true and correct copy of the minutes of a Regional Board meeting held on Monday, July 8, 2002.

Harry Clarke, Chair

Debbie Walker, Regional Secretary

Kris Larson, Recording Secretary