

**MINUTES** of a Regional Board meeting held in the Bear Pit, Town/Regional District Office, Town Square, Fort Nelson, BC on Monday, October 28, 2002 at 7:00 PM.

**THOSE PRESENT**

Chair Clarke	-Chair
Director Allen	
Director Bumstead	
Director C. Morey	
Director H. Morey	
Director Sime	
Director Unruh	
Director McCartney	-Absent Member

**STAFF**

Pat Bailey	-Administrator
Debbie Walker	-Corporate Administrator
Linda Wallace	-DRDS
Tom Sprado	-DRS
Heather Brown	-Deputy Corporate Administrator
Gillian Villeneuve	-Recording Secretary

**PUBLIC/MEDIA**

Alt. Director Barr	-NRRD
Alt. Director Blake	-NRRD
Staff Sergeant Reid	-RCMP
Keith Lutsiak	
Shelley Middleton	
Shirley Scott	

**1. CALL TO ORDER**

A quorum being present, Chair Clarke called the meeting to order at 7:16 PM and proceeded with the business placed before it.



3. Continued

**STAFF**

Pat Bailey	-Administrator
Debbie Walker	-DCS
Liana Capes	-Recording Secretary

**MEDIA/PUBLIC**

Alt. Director Blake	-NRRD
Alt. Director Barr	-FN News
Kevin Wilson	-Formula Transport
Danny Allen	-Formula Transport
Sara Gibson	-Formula Transport
Leo Soucie	-Formula Transport
Randy Haywood	-Mile 285 Raceway Park
Dean Trydal	-Mile 285 Raceway Park
Leanne Esau	-Chamber of Commerce
Andy Voight	
Wayne Gillis	
June Dimaggio	
Jackie Allen	
Shannon Soucie	
Baylin Gillis	
Paul Gillis	
J. Pilote	
Richard King	
Boli Leary	
Betty Gustafson	
Val Dean	
Corporal Paul Snow	
Ted Craddock	
Shirley Scott	
Bob Keays	

and thereafter, be adopted for implementation.

**CARRIED**

4. Regional Board  
October 15, 2002

**MOVED** by Director Sime, **SECONDED** by Director C. Morey that the minutes from the Regional Board meeting held October 15, 2002 be adopted as distributed and read, there being no errors or omissions.

**CARRIED**

## INFORMATION PACKAGES

5. **Council/Board Information Package**  
October 18, 2002      **MOVED** by Director H. Morey, **SECONDED** by Director Allen that the Council/Board Information Package dated October 18, 2002 be received for information.

### CARRIED

Director Unruh inquired as to why the Town of Fort Nelson was not involved in the national "Communities in Bloom" program.

Administrator Bailey noted that the "Communities in Bloom" program information had been presented to the Landscape Enhancement Plan Committee in the past and would be placed on future agendas should it or a similar Committee be established at the December 2, 2002 Statutory meeting.

6. **Council/Board Information Package**  
October 25, 2002      **MOVED** by Director H. Morey, **SECONDED** by Director Allen that the Council/Board Information Package dated October 18, 2002 be received for information.

### CARRIED

Director Unruh inquired as to why the display of Brian Bell's hockey jersey in the Recreation Centre was approved when similar requests had been denied in the past.

DRS Sprado explained that administrative approval was given to display the hockey jersey for the duration of the Brian Bell Memorial Hockey Tournament as it was not a permanent display item at the Recreation Centre.

## PETITIONS/DELEGATIONS

7. **2002 Budget Process**  
**Public Question &**  
**Answer Period**      There were no questions regarding the 2002 Budget Process.

CORRESPONDENCE

8. City of Fort St John  
Re: Police Cost Financing &  
Dissatisfaction with UBCM letter  
to Honourable Rich Coleman,  
For Information
- MOVED by Director Allen, **SECONDED** by Director Unruh that the letter from the City of Fort St. John dated October 18, 2002 be received for information.

CARRIED

9. Ministry of Sustainable  
Resource Management  
Re: Regional Board Participation  
at Oil & Gas Pre-Tenure Plans  
Workshops in Fort Nelson
- Extensive discussion ensued during which it was *agreed* that Fort Nelson/Northern Rockies should be formally represented at the Oil & Gas Pre-Tenure Plans Workshops. CA Walker noted the Regional Board could appoint an individual to participate fully in the decision making, attend as an observer or receive information following the workshops. The Pre-Tenure Plans Workshops would determine the rules under which oil & gas industry could apply to conduct activity within the Muskwa-Kechika Management Area. It was *agreed* that to fully participate, one person should be assigned to clearly understand the decisions made and processes leading to decisions.

MOVED by Director Unruh, **SECONDED** by Director C. Morey that Shelley Middleton represent the Board of the Northern Rockies Regional District and attend the Sulphur 8 Mile/Churchill Pre-Tenure Plan Workshop on November 13 & 14, 2002 in Fort Nelson, BC.

CARRIED

MOVED by Director C. Morey, **SECONDED** by Director Unruh that Alternate Director Barr attend the Muskwa-West Pre-Tenure Plan Workshop on November 15 & 16, 2002 in Fort Nelson, BC.

CARRIED

9. **Continued** Director H. Morey noted he would attend the Pre-Tenure Plans Workshops as an observer whenever possible.
- Shelley Middleton *agreed* to discuss the results of the Sulphur 8 Mile/Churchill Pre-Tenure Plan Workshop with Alternate Director Barr prior to the Muskwa-West Pre-Tenure Plan Workshop.

#### OPERATING REPORTS

10. **RCMP (Reid)**  
**September Operating Report** Staff Sergeant Reid provided a brief overview of the September RCMP Operating Report.

Further, Staff Sergeant Reid provided a status report on the regionalization of seven RCMP detachments in Northeastern BC, noting he had attended a Regionalization Meeting in September where it was determined the integration process would take approximately 2 - 4 years to complete, which would occur in stages. Provincial Government approval of the regionalization process, to date, had not been granted.

S/S Reid noted the largest obstacle to regionalization was the transfer of information. The Richmond RCMP Detachment was currently testing a new system called PRIME which has the ability to store over 80% of their operational files electronically. Technology such as PRIME could be used by the Fort Nelson Detachment to transfer files electronically to a central depository in Fort St. John. S/S Reid noted the PRIME technology would be available within one year, at the earliest, and security of transferring files electronically was being examined. Currently, the detachment uses an encryption software program for transferring files electronically. Should PRIME prove successful, there would be potential for mobile work stations in vehicles allowing detachment members to be "out in the community" more as opposed to completing administrative functions within the office.

S/S Reid noted another Regionalization Meeting was scheduled for January, 2003 and he would continue providing status reports to the Regional Board.

\* *Staff Sergeant Reid exited the meeting at 7:32 PM.*

11. Recreation Department (Sprado)  
Quarterly Operating Report

When queried, DRS Sprado clarified that "Total Other" hours of the Quarterly Maintenance Report referred to all "Other Hours" (ie: Stat Holidays, Sick Leave, etc.) and "TOTALS" at the bottom of the page should read "GRAND TOTAL" for the entire report.

DRS Sprado explained that "Public Swim" attendance in August, 2002 was low compared to August, 2001 because the swim club rental hours were less for 2002. DRS Sprado noted August was generally a slow time at the Aquatic Centre but that 2001 had been an exceptional year for high facility use.

DRS Sprado noted the Regional Park reports were completed by Joe Netsena for Andy Bailey and Sharri Browne for Tetsa River. Mr. Netsena used a report form created by himself and DRS Sprado; Ms. Browne used the BC Parks format. It was noted that Mr. Netsena's report was clear and easy to understand.

**MOVED** by Director Unruh, **SECONDED** by Director Bumstead that the Recreation Department Quarterly Operating Report dated October 22, 2002 be received for information.

**CARRIED**

12. Treasury Department (McLean)  
Cheques Dated  
October 1 - 15, 2002  
For Information

**MOVED** by Director Bumstead, **SECONDED** by Director Allen that the cheques numbered 43679 through to and including 43826 dated October 1 - 15, 2002 be received for information.

**CARRIED**

**ADMINISTRATION REPORTS**

13. **Administration Report #86/02**  
**Re: COMMUNICATIONS**  
**- Broadband Internet Service,**  
**Rural and Northern Communities,**  
**Federal Pilot Program/**  
**Sci Tech North Proposal**

**MOVED** by Director Allen, **SECONDED** by Director C. Morey that Sci-Tech North be advised that the Board of the Northern Rockies Regional District does support their application for funding to the Federal Broadband Internet Pilot Program, for the development of a business plan for implementing broadband internet service to rural and northern communities in the Peace River and Northern Rockies Regional Districts.

**CARRIED**

Director Sime requested a copy of the motion to provide to the Canadian Radio-Television and Telecommunication Commission.

14. **Administration Report #87/02**  
**Re: OIL & GAS**  
**- Clarke Lake Road Bypass**  
**Project, Engineering Study,**  
**Request for Resolution**  
**Formally Confirming**  
**Acceptance of Route**

**MOVED** by Director H. Morey, **SECONDED** by Director Unruh that the Ministry of Energy & Mines be advised that the Town of Fort Nelson and Northern Rockies Regional District herewith formally approve of the "Airport Route", as presented on the attached map, as the preferred route for construction of a Clarke Lake Bypass Route.

**CARRIED**

A copy of the map is attached to and forms a part of these minutes.

15. **Administration Report #89/02**  
**Re: Elections**  
**- Rescindment of Deputy**  
**Chief Election Officer**  
**Appointment and Appointment**  
**of New Deputy Chief**  
**Election Officer**

**MOVED** by Director H. Morey, **SECONDED** by Director Sime that the resolution made on June 24, 2002 appointing Stacey Treter (now Loe) as Deputy Chief Election Officer for the Regional District be rescinded; and that Heather Brown be appointed as the Deputy Chief Election Officer for the Northern Rockies Regional District and be appointed as the Deputy Regional Voting Officer for the purposes of conducting the other voting.

**CARRIED**

#### **COMMITTEE REPORTS**

16. **Airport Advisory Committee**  
**October 17, 2002**

**MOVED** by Director Sime, **SECONDED** by Director C. Morey that Pioneer Land and Environmental be permitted to place a sign on the sign posts located on District Lot 1535, Block H, the corner of Airport Road and the main access road to the Airport Public Parking Lot for a minimum amount of \$500.00/year with the sign being no larger than 48" x 30", renewable each year, with no exclusivity being permitted.

**CARRIED**

Director Unruh explained that until the Land Use Plan for the Fort Nelson Airport was complete, signage would be permitted in specified locations. It was noted that there should be commonality with all signs placed throughout the community, whether they be located at the Fort Nelson Airport, Mile 295, along the Alaska Highway corridor, etc.

16. **Continued** **MOVED** by Director Bumstead, **SECONDED** by Director C. Morey that Ray's Power Tongs Ltd's lease for the property located at the Fort Nelson Airport (DL 1535, Building #W-168) be renewed for a period of one year for the amount of \$371.24 conditional that the outstanding taxes in the amount of \$864.58 be paid prior to entering into a lease agreement.

**CARRIED**

**DELEGATION**

17. **Mr. Cliff Wright**  
**Re: Request for Resolution**  
**of Support for Application**  
**to the Land Reserve Commission**  
**to Exclude Land from the**  
**ALR for Property Adjacent to**  
**DL 1692 and Including a**  
**Portion of DL 1848,**  
**Peace River District**
- MOVED** by Director Bumstead, **SECONDED** by Director H. Morey that the Land Reserve Commission be advised that the Board for the Northern Rockies Regional District supports Karen JoAnne Wright's application to the Land Reserve Commission to exclude land from the ALR for property adjacent to DL 1692 and including a portion of DL 1848, Peace River District.

**CARRIED**

**NEW BUSINESS/VERBAL STATUS REPORTS**

18. **Resolution for Adoption, Each Meeting:**  
**Town Council Decisions,**  
**Excluding InCamera,**  
**Adopted for Implementation** **MOVED** by Director C. Morey, **SECONDED** by Director Allen that the decisions of the meeting of the Town Council, excluding the InCamera, as held preceding this meeting of the Regional Board be adopted for implementation.

**CARRIED**

19. **High Level Town Council Retreat,  
Meeting with Regional Board  
November 2, 2002**

Administrator Bailey distributed a copy of a letter from Mayor Mike Mihaly, Town of High Level, dated October 25, 2002 requesting a dinner meeting with the Regional Board and a tour of the water treatment facility while the High Level Town Council were in Fort Nelson for their Annual Retreat. A copy of the letter is attached to and forms a part of these minutes.

It was *agreed* that the Regional Board would attend a dinner meeting with the High Level Town Council on Saturday, November 2, 2002 at 6:00 PM in the Pantry Dining Room. Chair Clarke, Director Bumstead, Director C. Morey, Director H. Morey, Director Sime, Director Unruh and Alternate Director Barr noted they would be able to attend.

Director Unruh requested to be notified should a tour of the Water Treatment Plant be scheduled for the High Level Town Council on the morning of Saturday, November 2, 2002 - as she would like to participate in the tour.

**MOVED** by Director H. Morey, **SECONDED** by Director Bumstead that the Council/Board Entertainment Fund be used to purchase all beverages for the dinner meeting with the High Level Town Council on Saturday, November 2, 2002 at the Pantry Dining Room in Fort Nelson, BC.

**CARRIED**

20. **Subjects for  
Municipal Bulletin**

Administrator Bailey advised that the next edition of the Municipal Bulletin would provide information on the Opinion Poll and Museum Referendum for the 2002 General Local Election.

It was suggested that photos of Spookerama volunteers be included in a future edition of the Municipal Bulletin.

21. **Subjects for Radio  
Call-In Program**

It was noted that the topic for the Radio Call-In Program scheduled for Friday, November 22, 2002 would be a "farewell" for the current Town Council/Regional Board.

21. **Continued** It was suggested that the Clarke Lake Bypass Route be a topic for a future Radio Call-In Program.
22. **Mayor/Chair Clarke  
North Central Municipal  
Association Executive** Chair Clarke stressed the importance of the newly elected Town Council/Regional Board members maintaining an active role in the North Central Municipal Association Executive. Chair Clarke noted meetings of the Executive occurred almost monthly and required flexibility for travelling. Chair Clarke further noted that the NCMA Executive planned to hold more meetings via teleconference as a means of reducing travel expenditures.
23. **Councillor/Director Unruh  
Health Portfolio** Director Unruh inquired as to who had submitted interest for the vacant position on the Northern Health Authority Board of Directors. CA Walker noted Dennisse Cutts had applied and Bev Vandersteen, Margaret Anne-Hall and Janet McNaughton had noted their interest in contemplating applying for the vacant position.
24. **Director Morey  
Oil and Gas Portfolio** Director Morey noted the oil and gas drilling program would begin in November and that a number of camps had already been established along the Sierra Yoyo Desan Road. Director Morey noted the winter of 2002/2003 would likely be a busy oil and gas season for the Northern Rockies Regional District.
25. **Director Sime  
Fort Nelson-Liard Land  
Resource Management  
Plan Committee** Director Sime noted that at the October 24, 2002 meeting of the Land Resource Management Planning committee, Land and Water BC representatives stated the remaining commercial recreation applications awaiting approval would be completed by the end of December, 2002. Director Sime further noted that problems related to wolves in the region were discussed extensively at the LRMP meeting (ie: fewer caribou and moose calves were surviving this year and one outfitter's horse had been killed).

26. **Resolution for Adoption  
InCamera Meeting**

**MOVED** by Director Allen, **SECONDED** by Director C. Morey that the public be excluded from the October 28, 2002 InCamera Sessions of the Town of Fort Nelson Council and Northern Rockies Regional District Board meetings, as the aforementioned meetings pertain to Section 242.2 (1)(e).

**CARRIED**

27. **ADJOURNMENT**

**MOVED** by Director H. Morey, **SECONDED** by Director C. Morey that the meeting be declared adjourned at 8:35 PM.

**CARRIED**

**CERTIFIED** a true and correct copy of the minutes of a Regional Board meeting held Monday, October 28, 2002.

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Harry Clarke, Mayor/Chair

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Debbie Walker, Corporate Administrator

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Gillian Villeneuve, Recording Secretary