

MINUTES of a Regional Board meeting held in the Bear Pit, Town/Regional District Office, Town Square, Fort Nelson, BC on Tuesday, November 12, 2002 at 7:00 PM.

THOSE PRESENT

Chair Clarke	-Chair
Director Allen	
Director Bumstead	
Director C. Morey	
Director H. Morey	
Director Sime	
Director Unruh	
Director McCartney	

STAFF

Pat Bailey	-Administrator
Debbie Walker	-Corporate Administrator
Linda Wallace	-DRDS
Bruce Hupman	-DOP
Randy McLean	-Treasurer
Tom Sprado	-DRS
Heather Brown	-Deputy Corporate Administrator
Correna Cornish	-Recording Secretary

PUBLIC/MEDIA

Alt. Director Barr	-Director Elect
Alt. Director Blake	-NRRD
Alt. Director Novotny	-NRRD
Shelley Middleton	-Director Elect
Ted Craddock	
Danny Allen	-Formula Transport
Keith Spry	-Formula Transport
Sara Gibson	-Formula Transport

- 1. CALL TO ORDER** A quorum being present, Chair Clarke called the meeting to order at 7:26 p.m. and proceeded with the business placed before it.
- 2. ADOPTION OF AGENDA** **MOVED** by Director H. Morey, **SECONDED** by Director Allen that the agenda for the November 12, 2002 Regional Board meeting be amended to include the following:
 - Danny Allen, Formula Transport
 - Re: LAND - Soucie Transport Ltd./Formula Transport
 - DL 2173, Mile 308, Alaska Highway,
 - Application for Exclusion from Agricultural Land Reserve,
 - For Consideration

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2. (Con't)

- Airport Advisory Committee
November 7, 2002 Recommendations
(Minutes to Follow)

- Administration Report #94/02
Re: CROWN LAND - Proposed Motor Raceway Park
Mile 285, Alaska Highway, Former Reserve for Downhill
Ski Operation (Peace River District within Units 6, 7, 16,
and 17, Block J, 94-J-19)

- Establishment of Meeting Date for Emergency Regional Board with
the Zoning & Planning Committee

- Inquiry into Lights on Alaska Highway Boulevard

- Statutory Meeting Social

and thereafter, be adopted for implementation.

CARRIED

3. **MINUTES FOR ADOPTION**
Emergency Regional Board
October 21, 2002

MOVED by Director Bumstead, **SECONDED** by Director Unruh that the minutes from the Regional Board meeting held October 21, 2002 be adopted as distributed and read, there being no errors or omissions.

CARRIED

4. **Regional Board**
October 28, 2002

MOVED by Director Bumstead, **SECONDED** by Director Unruh that the minutes from the Regional Board meeting held October 28, 2002 be adopted as distributed and read, there being no errors or omissions.

CARRIED

5. **INFORMATION PACKAGES**
Council/Board Information Package
November 1, 2002

MOVED by Director H. Morey, **SECONDED** by Director Sime that the Council/Board Information Package dated November 1, 2002 be received for information.

CARRIED

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6. Council/Board Information Package
November 8, 2002 **MOVED** by Director H. Morey, **SECONDED** by Director Unruh that the Council/Board Information Package dated November 8, 2002 be received for information.

CARRIED

PETITIONS/DELEGATIONS

7. 2002 Budget Process
Public Question &
Answer Period There were no questions regarding the 2002 Budget Process.

8. Al Bone, Fort Nelson Emergency Services
Re: Fort Nelson Community Christmas Dinner
Request for Grant-in-Aid **MOVED** by Director C. Morey, **SECONDED** by Director Unruh that the Fort Nelson Emergency Services be advised their request for a grant-in-aid in the amount of \$1500.00 for use of the Recreation Centre Community Hall and Kitchen to host the Annual Community Christmas Dinner be approved, with said funds to being allocated from the 2002 Discretionary Grant-In-Aid fund.

CARRIED

9. Danny Allen, Formula Transport
Re: LAND - Soucie Transport Ltd./Formula
Transport, DL 2173, Mile 308,
Alaska Highway, Application for Exclusion
from Agricultural Land Reserve,
For Consideration

MOVED by Director McCartney, **SECONDED** by Director Bumstead that the Land Reserve Commission be advised that the Board for the Northern Rockies Regional District supports Formula Transport's application to the Land Reserve Commission to exclude a portion of land from the Agriculture Land Reserve for District Lot 2173, Mile 308 Alaska Highway.

CARRIED

OPPOSED - Director Allen feels this is a poor way to expand the industrial land base and that it should be a community decision.

CORRESPONDENCE

10. **District of Logan Lake**
Re: Provincial Police Financing,
Request for Support **MOVED** by Director H. Morey, **SECONDED** by Director Bumstead that the letter from the District of Logan Lake dated October 18, 2002 be received for information.

CARRIED

11. **Comox-Strathcona Regional District**
Re: Copy of Letter to Honourable Stan Hagen,
Minister of Sustainable Resource Management &
Minister Responsible for the Environmental
Assessment Office, Regarding Local
Government Tenure of Crown Land,
For Information **MOVED** by Director H. Morey, **SECONDED** by Director Unruh that the letter from the Comox-Strathcona Regional District dated October 28, 2002 be received for information.

CARRIED

12. **Northern BC Truckers Association -**
Safety Advisory Committee
Re: Closure of Workers Compensation
Board Office, Fort St. John,
Request for Support **MOVED** by Director McCartney, **SECONDED** by Director Sime, that the letter from Northern BC Truckers Association Safety Committee regarding the Fort St. John WCB Office Closure dated October 26, 2002 be received for information.

CARRIED

13. **Municipal Finance Authority**
Re: 2002 Annual Report,
Request for Written Submissions **MOVED** by Director Allen, **SECONDED** by Director Bumstead, that the letter from the Municipal Finance Authority dated October 22, 2002 be received for information.

CARRIED

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14. Minister George Abbot, Ministry of
Community, Aboriginal and Women's Service
Re: Regional Municipality
For Information
- MOVED by Director Allen, **SECONDED** by Director C. Morey, that the letter from George Abbot, Minister of Community, Aboriginal and Women's Services dated October 30, 2002 be received for information.

CARRIED

15. **COMMITTEE REPORTS**
Airport Advisory Committee
October 17, 2002
- MOVED by Director Sime, **SECONDED** by Director C. Morey, that the minutes of the Airport Advisory Committee dated October 17, 2002 be received for information.

CARRIED

16. Economic Diversification Committee
October 29, 2002
- MOVED by Director H. Morey, **SECONDED** by Director Unruh, that the minutes of the Economic Diversification Committee dated October 29, 2002 be received for information.

CARRIED

MOVED by Director Sime, **SECONDED** by Director Morey that the Coordinated Marketing Theme Strategy be adopted for implementation as presented.

CARRIED

17. Airport Advisory Committee
November 7, 2002
(Minutes to Follow)
- MOVED by Director Allen, **SECONDED** by Director Sime, that Pioneer Land and Environmental be permitted to place a sign on the sign posts located on District Lot 1535, Block H, the corner of Airport Road and the main access road to the Airport Public Parking Lot for a minimum amount of \$500.00/year with the sign being no larger than 48" x 48", renewable each year, with no exclusivity being permitted.

CARRIED

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17. (Con't) **MOVED** by Director McCartney, **SECONDED** by Director Unruh that the Snowmobile Club's lease for the property located at the Fort Nelson Airport (DL 1535, Block I-1), be extended from 480' (current portion of Block I-1) to 480' x 1738' including the garage on Block I-1 and that a lease be prepared between the Northern Rockies Regional District and the Fort Nelson Snowmobile Club in the amount of \$1,200 annually plus GST, for a period of three years commencing November 1, 2002 - October 31, 2005, and that the conditions of the previous lease remain the same in the new lease and finally that the Chair and Regional Secretary be authorized to affix their signatures and the corporate seal of the Northern Rockies Regional District to all documentation necessary to convey the Regional District's interest on the terms and conditions specified.

CARRIED

18. **OPERATING REPORTS**
Fire Department (Lutsiak)
October Operating Report **MOVED** by Director Bumstead, **SECONDED** by Director H. Morey, that the Fire Department October 2002 Operating Report be received for information.

CARRIED

19. **Bylaw Department (Lutsiak)**
October Operating Report **MOVED** by Director H. Morey, **SECONDED** by Director Bumstead, that the Bylaw Department October 2002 Operating Report be received for information.

CARRIED

20. **Treasury Department (McLean)**
Cheques Dated October 16 - 25, 2002
For Information **MOVED** by Director Bumstead, **SECONDED** by Director Allen that the cheques numbered 43827 through 43953 be received for information.

CARRIED

ADMINISTRATION REPORTS

21. Administration Report #90/02
Re: REGIONAL DEVELOPMENT -
Clarke Lake Bypass Route/Encana
Winter Access Plan 2002,
For Review

MOVED by Director Sime, **SECONDED** by Director C. Morey that Encana be advised that the Board for the Northern Rockies Regional District approves of EnCana's access plan accordingly to Plan A (winter road constructed between Town boundary and airport lands, from the Alaska Highway to the Airport Road conditional that Encana confirms in writing that the plan would not negatively affect the company's commitment to the Clarke Lake and Sierra/YoYo/Desan Road construction projects; that the Ministry of Energy and Mines confirms in writing that this plan in no way negatively impacts the Ministry's involvement in and support for the Clarke Lake and Sierra/YoYo/Desan Road construction projects; that the Board for the Northern Rockies Regional District be included in all discussions and decisions regarding the construction of the winter road (including but not limited to the final approval on location and design of intersections at both ends); and that discussion regarding required upgrades to the Airport Road and responsibility for costs of those upgrades be concluded prior to allowing increased traffic utilize the road.

CARRIED

22. Administration Report #91/02
Re: RECREATION - Arena,
Electronic Score Board, For Award

MOVED by Director Bumstead, **SECONDED** by Director H. Morey that the Arena Electronic Score Board tender be awarded to Nevco Scoreboard Company ULC in the amount of \$9,573.65 + PST, FOB Fort Nelson.

CARRIED

23. **Administration Report #93/02**
Re: LAND - Soucie Transport Ltd./Formula
Transport, DL 2173, Mile 308
Alaska Highway, Application for Exclusion
from Agricultural Land Reserve,
For Consideration

MOVED by Director McCartney, **SECONDED** by Director Bumstead that the Land Reserve Commission be advised that Board for the Northern Rockies Regional District supports Formula Transport's application to the Land Reserve Commission to exclude a portion of land from the Agriculture Land Reserve for District Lot 2173, Mile 308 Alaska Highway.

CARRIED

OPPOSED - Director Allen feels this is a poor way to expand the industrial land base and that it should be a community decision.

24. **Administration Report #94/02**
Re: CROWN LAND - Proposed Motor
Raceway Park, Mile 285, Alaska Highway,
Former Reserve for Downhill Ski
Operation (Peace River District
within Units 6,7, 16, and 17,
Block J, 94-J-19)

MOVED by Director McCartney, **SECONDED** by Director H. Morey that the Land and Water BC be advised that the Board of the Northern Rockies Regional District wishes to cancel the Map Reserve currently in place for downhill ski purposes on Peace River District within Units 6, 7, 16, and 17, Block J, 94-J-19 AND that the Northern Rockies Regional District herewith makes application for a License of Occupation or a nominal fee Crown Grant for the site for motor raceway park purposes AND further that the members of the Motor Raceway Club be required to form a society and obtain liability insurance AND finally that Administration be authorized to prepare a lease agreement with the Society for use of the site, said lease to be vetted and approved by the Regional District's lawyers because of the potentially high liability risk involved with the use.

CARRIED

25. **Administration Report #92/02**
Re: STREETS & ROADS - 2002/03
Snow Removal Tender,
For Award **MOVED** by Director Sime, **SECONDED** by Director McCartney that Administration Report #92/02 be deferred to the November 25, 2002 Regional Board meeting.

CARRIED

- NEW BUSINESS/VERBAL STATUS REPORTS**
26. **Resolution for Adoption, Each Meeting:**
Town Council Decisions, Excluding InCamera,
Adopted for Implementation **MOVED** by Director Sime, **SECONDED** by Director Allen that the decisions of the meeting of the Town Council, excluding the InCamera, as held preceding this meeting of the Regional Board be adopted for implementation.

OPPOSED - Director McCartney as not all of the Town Council decisions were the same as in the Regional Board Meeting.

CARRIED

*Ted Craddock exited the meeting at 8:05 p.m.

27. **Request for Meeting Date for**
Emergency Regional Board
with the Zoning & Planning Committee
It was agreed that an Emergency Regional Board meeting with the Zoning & Planning Committee would be held on November 18th at 5:00 p.m. to discuss Mag & Mel's application for a second bunkhouse.

28. **Statutory Meeting Social** **MOVED** by Director H. Morey, **SECONDED** by Director Unruh that the Statutory Meeting Social be approved AND that authorization be given to access the Council/Board liquor fund for the Social.

CARRIED

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29. **Inquiry into Lights on Alaska Highway Boulevard** It was noted that the Christmas lights on the boulevard need to be replaced and an inquiry was made as to when that would happen. DOP Hupman stated that it the Public Works department was currently working on the lights.
- Mr. Danny Allen from Formula Transport volunteered the use of the company's picker trucks to assist in hanging the lights.
30. **Subjects for the Municipal Bulletin** Administrator Bailey advised that the next edition of the Municipal Bulletin would provide the 2002 Election results.
- It was suggested that the intended purpose of closing Carlson Hill be addressed in the next addition of the Municipal Bulletin.
31. **Subjects for the Radio Call-In Program** It was noted that the topic for the Radio Call-In Program scheduled for Friday, November 22, 2002 would be a "farewell" from the current Town Council/Regional Board.
32. **Retirement Cocktail Party for Colin Griffith, Saturday, December 7th, 6:00 p.m. Fort St. John, BC (\$20.00 per ticket) Invitation to Attend** Although Board members could not attend, it was agreed that a letter of recognition and a card be sent to Colin Griffith on his retirement.
33. **Mayor/Chair Clarke North Central Municipal Association Executive** Chair Clarke advised that he would be passing on his NCMA information binder to the elected official holding the NCMA portfolio.
34. **Resolution for Adoption, Incamera Meeting** **MOVED** by Director Sime, **SECONDED** by Director Unruh that the public be excluded from the November 12, 2002 InCamera Sessions of the Town of Fort Nelson Council and Northern Rockies Regional District Board meetings, as the aforementioned meetings pertain to Section 242.2 (1)(b).

CARRIED

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35. TEMPORARY ADJOURNMENT

MOVED by Director H. Morey, **SECONDED** by Director Allen that the meeting be declared temporarily adjourned at 8:23 PM.

CARRIED

36. RECALL TO ORDER

Chair Clarke recalled the meeting to order at 8:55 p.m. and proceeded with the business placed before it.

37. RISE & REPORT
Airport Advisory Committee
November 7, 2002

Chair Clarke rose and reported that the following resolution was passed in the InCamera session of the Regional Board:

“that the Fort Nelson Airport Management Services agreement between ATCO Airports Ltd. And the Northern Rockies Regional District be amended to increase contract fees at the Fort Nelson Airport for a firm monthly fixed price of \$3,976 (plus GST) in addition to their regular monthly fee of \$19,727.08 (plus GST) commencing on November 15th, 2002 until March 31, 2003 to accommodate Air Canada Jazz's new flight schedule.

38. ADJOURNMENT

MOVED by Director H. Morey, **SECONDED** by Director Allen that the meeting be declared adjourned at 8:56 PM.

CARRIED

CERTIFIED a true and correct copy of the minutes of a Regional Board meeting held Tuesday, November 12, 2002.

Harry Clarke, Mayor/Chair

Debbie Walker, Corporate Administrator

Correna Cornish, Recording Secretary