

MINUTES of a Regional Board meeting held in the Bear Pit, Town Square, Town/Regional District Offices, Fort Nelson, BC on Monday, December 09, 2002 at 7:00 p.m.

THOSE PRESENT

Chair Morey
Director Craddock
Director Gray
Director Lutsiak
Director Middleton
Director Streeper
Director Unruh

Director Barr -Absent Member

STAFF

Pat Bailey -Administrator
Debbie Walker -Corporate Administrator
Heather Brown -Deputy Corporate Administrator
Randy McLean -Treasurer
Walt Lutsiak -Fire Chief/BEO
Bruce Hupman -DOP
Stacey Loe -Recording Secretary

MEDIA/PUBLIC

Myrna Blake
Dwayne Sarafinchan -Northgate Industries
Chuck MacDonald -AllCamp Catering
Richard Magaton -Mag & Mel Ventures
Melody Magaton -Mag & Mel Ventures
Jerry Coburn
Roger Cyre -Ramada Limited

1. Call to Order
A quorum being present, Chair Morey called the meeting to order at 7:28 p.m. and proceeded with the business placed before it.
2. Temporary Adjournment
MOVED by Director Craddock, **SECONDED** by Director Streeper that the December 9, 2002 Regional Board meeting be temporarily adjourned at 7:29 p.m.

OPPOSED - Director Gray

CARRIED

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3. Re-Call to Order **MOVED** by Director Gray, **SECONDED** by Director Lutsiak that the December 9, 2002 Regional Board meeting be re-called to order at 7:54 p.m.

CARRIED

4. Adoption of Agenda **MOVED** by Director Gray, **SECONDED** by Director Middleton that the agenda for the December 09, 2002 Regional Board meeting be amended to include the following:

- The Northern Rockies Regional District, Policy #3225-04-03, Temporary Use Permits

and thereafter be adopted for implementation.

CARRIED

MINUTES FOR ADOPTION

5. Regional Board
November 25, 2002 **MOVED** by Director Lutsiak, **SECONDED** by Director Gray that the Regional Board minutes dated November 25, 2002 be amended as follows:

Pg 9, Item #21, 1st Paragraph

"Director C. Morey stated she had attended the recent Northern Transportation Conference in Prince George and that no definitive announcement was made regarding..."

Pg. 9, Item #21, 2nd Paragraph

"...One of the options was Public Private Partnerships."

and thereafter be adopted as distributed and read, there being no further errors or omissions.

CARRIED

INFORMATION PACKAGES

6. Council/Board Information Package
November 29, 2002 **MOVED** by Director Gray, **SECONDED** by Director Middleton that the Council/Board Information Package dated November 29, 2002 be received for information.

CARRIED

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7. Council/Board Information Package
December 6, 2002 **MOVED** by Director Gray, **SECONDED** by Director Middleton that the Council/Board Information Package dated December 6, 2002 be received for information.

CARRIED

PETITIONS/DELEGATIONS

8. 2002 Budget Process
Public Question and
Answer Period
- Discussion ensued regarding whether the 2002 Budget Process Public Question and Answer Period should remain on the agenda, during which it was noted that the item had originally been added to the agenda as a way to meet the requirement of local government to consult with the public regarding the budget process.

* It was **agreed** that the 2002 Budget Process Public Question and Answer Period would remain on all Regional Board agendas.

9. AllCamp Catering,
Fort Nelson 5th Wheel
Re: Application for
Temporary Permit, Lot 2419,
2714 Alaska Highway
- MOVED** by Director Gray, **SECONDED** by Director Craddock that AllCamp Catering be advised that their application for a temporary permit for Lot 2419, 2714 Alaska Highway be denied.

CARRIED

10. Northgate Contractors Inc.
Re: Application for Temporary
Permit, Portion of District Lot 1197,
2212 Rodeo Road
- It was noted that Northgate Contractors Inc. did not require a temporary permit as it had been a misunderstanding on their part as to what was required for them to finish their construction project. It was further noted that Northgate Contractors Inc. needed to make application for re-zoning.

It was noted that Mr. Sarafinchan, Northgate Contractors Inc, had distributed literature displaying various Northgate facilities located around the world, and that the buildings did not appear to be "shacks thrown together".

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10. (Cont'd)

MOVED by Director Craddock, **SECONDED** by Director Gray that Northgate Contractors Inc. application for a temporary permit for the portion of District Lot 1197, 2212 Rodeo Rode be withdrawn and further that Northgate Contractors Inc. be reimbursed their \$100 temporary permit application fee.

CARRIED

Discussion ensued regarding Northgate Contractors Inc. impending request to re-zone, during which it was noted that they would like to begin the process soon as they had been advised it could be a lengthy process.

CORRESPONDENCE

11. Northern Treaties Treaty Advisory Committee
Re: Appointment of Liaison Representative
and Alternate Representative

Discussion ensued regarding the Northern Treaties Treaty Advisory Committee during which it was noted that there were four meetings per year, with three of the meetings taking place via tele-conference during the regular workday.

Chair Morey indicated that previous Council member, Jackie Allen, had held this appointment in conjunction with the First Nations portfolio, noting that she felt it important the council be kept abreast of land issues.

MOVED by Director Gray, **SECONDED** by Director Unruh that Director Lutsiak be appointed as the Northern Rockies Regional District liaison representative to the Northern Treaties Treaty Advisory Committee.

CARRIED

Discussion ensued regarding the appointment of an alternate to the Northern Treaties Treaty Advisory Committee, during which it was noted that although the alternate was not required, one had been requested.

MOVED by Director Gray, **SECONDED** by Director Lutsiak that Chair Morey be appointed as the Northern Rockies Regional District alternate liaison representative to the Northern Treaties Treaty Advisory Committee.

CARRIED

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12. Union of British Columbia
Municipalities Re: Newly Elected
Officials Seminar

Discussion ensued regarding the Union of British Columbia Municipalities and which Board members were able to attend the February 13 - 15, 2003 session, being held in Richmond, BC.

It was noted that Chair Morey, Director Unruh, Director Middleton, Director Streeper and Director Lutsiak would attend the Union of British Columbia Municipalities Newly Elected Officials Seminar, and further that Director Craddock would advise at a later date of his availability.

*Mr. Sarafinchan, Mr. MacDonald, Mr. Magaton, Mrs. Magaton and Roger Cyre left the meeting at 8:20 p.m.

13. Peace Region Petroleum Show
Re: Exhibit, Sponsorship
and Nominations for
Oilman of the Year

Discussion ensued regarding the Peace Regional Petroleum Show, during which it was noted that the Regional District had sent representatives to the Show held in 2001 in order to promote the Oil and Gas Conference.

MOVED by Director Gray, **SECONDED** by Director Middleton that the Peace Region Petroleum Show Exhibit, Sponsorship and Nomination package be received for information.

CARRIED

Director Streeper advised he would attend the Peace Region Petroleum Show; Administration was requested to provide further information regarding the petroleum show and whether it was a trade show.

COMMITTEE REPORTS

14. Airport Advisory Committee
Fort Nelson Airport Business Plan,
Airport Land Use Policy &
Airport Strategic Plan

Discussion ensued regarding the Fort Nelson Airport Business Plan, Land Use Policy and Strategic Plan.

* It was agreed that Pg 3, Item #4 of the Fort Nelson Airport Strategic Plan 2002 - 2005 be amended to read "The Fort Nelson Airport is managed by ATCO Airport Ltd on behalf of the Northern Rockies Regional District."

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14. (Cont'd)

Further discussion ensued, during which the following points were noted:

- The governance structure was referred to several times, specifically as a weakness, as a threat and then again with regard to regulatory and complex governing. It was noted that these references were made from the perspective of an outside business owner.
- The Airport Advisory Committee did not intend for the Land Use Policy to become a part of the Zoning Bylaw, only to be referred to as a policy based on the Bylaw.
- The Regional District currently owns the core lands and has a 20 year lease on the remainder, with no revenue sharing for the first five years.
- Page two of the Business Plan covers background material on the airport which could be written more coherently, with more facts obtained from Rendezvous '92 material.
- The Business Plan is very general and does not specifically identify any real action plan.
- A more definitive action plan will evolve from the three plans once they are finalized.
- The next step prior to adoption of the three plans is to obtain public input.

MOVED by Director Lutsiak, **SECONDED** by Director Middleton that the Fort Nelson Airport Business Plan, Fort Nelson Airport Land Use Policy & the Fort Nelson Airport Strategic Plan be received for information.

CARRIED

OPERATING REPORTS

15. RCMP
November Operating Report

Staff Sergeant Reid congratulated the members of the Regional Board on their recent election.

Staff Sergeant Reid then reviewed the monthly operating report, specifically noting that the "Counter Attack Road Check" program had begun. He indicated that the RCMP strategic priorities presentation would be available for review at a time convenient for the Board members.

Discussion ensued regarding inclusion of the RCMP Strategic Priorities presentation in conjunction with departmental presentations. It was noted that the RCMP presentation could be done in the New Year along with discussions regarding Regional Policing.

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15. (Cont'd)

It was suggested that the Council and Board members include the RCMP detachment with their facility tours in the New Year.

* Administration was **requested** to organize and schedule the Regional Policing and RCMP Strategic Priorities meeting.

MOVED by Director Gray, **SECONDED** by Director Unruh that the RCMP November Operating Report be received for information.

CARRIED

16. Fire Department (Lutsiak)
November Operating Report

Fire Chief Lutsiak advised that the arrival of Engine 2 had been postponed until January 3, 2003.

*Staff Sergeant Reid left the meeting at 8:53 p.m.

Discussion ensued regarding departmental operating reports, during which it was suggested that the reports be moved on the agenda to follow Petitions and Delegations. It was noted that this would reduce the amount of time staff was required to remain at meetings.

Chair Morey further suggested the Departmental Reports be done on a quarterly basis rather than monthly, unless an issue arose requiring immediate action.

It was noted that the Treasury report should remain a monthly item.

Discussion ensued during which it was suggested any changes to the procedure bylaw be done simultaneously during the Regional Board review.

*It was **agreed** that the Northern Rockies Regional District, Procedure Bylaw No. 92, 1997 be reviewed and discussed during the legislative budget meeting.

MOVED by Director Gray, **SECONDED** by Director Lutsiak that the Fire Department November operating report be received for information.

CARRIED

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17. Treasury Department
2002 Financial Report

Treasurer McLean advised that the overall operating budget for 2002 should end up with a surplus.

MOVED by Director Lutsiak, **SECONDED** by Director Gray that the Treasury Department 2002 Financial Report be received for information.

CARRIED

18. **ADMINISTRATION REPORTS**
Administration Report #100/02
Re: TRANSPORTATION -
BC Railway, Premier's Request
for Comment, Northern
Transportation Conference:
Freight Rail in BC
(November 21/02)

Chair Morey indicated the BC Railway information required comment from the Regional Board regarding their position on the future of BC Rail.

Discussion ensued regarding the future of BC Rail, during which the following points were noted:

- It had been confirmed that the rail will remain publicly owned and that the possibility of linking with a class 1 railway was being investigated.
- P3s were a way of getting the private sector involved in providing rail service to the community.
- It has not been determined whether all of the "spur lines" would be operated by one private enterprise or different operations.
- The Fort Nelson sub is continually discussed in terms of its costs to operate, where no other is examined in that fashion. The only reason they are able to separate out the cost of operating the Fort Nelson portion of the line is because it was the last to be constructed. Therefore, there is no fair way to compare individual section costs.
- There were a number of railway operators present at the meeting, including CN, CP, Omnitrax, BNSF, all of which had presented why their options were the best choice.

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18. (Cont'd)

Further discussion ensued during which it was agreed that the Regional Board felt rail service to the District was crucial, and were supportive of the line remaining in "public hands" with P3 being investigated as a way to continue service.

It was further noted that action needed to be taken to ensure that the freight rates were regulated.

It was noted that some members of the Board would like to review the information and discuss further at a later date.

MOVED by Director Lutsiak, **SECONDED** by Director Streeper that Administration Report #100/02, Re: TRANSPORTATION - BC Railway, Premier's Request for Comment, Northern Transportation Conference: Freight Rail in BC (November 21/02), be deferred to the December 12, 2002 Emergency Regional Board meeting for further discussion.

CARRIED

BYLAWS/POLICIES

19. For First, Second & Third Readings
The Northern Rockies Regional District
2003 Provisional Budget
Bylaw No. 150, 2002

MOVED by Director Craddock, **SECONDED** by Director Lutsiak that the Northern Rockies Regional District 2003 Provisional Budget Bylaw No. 150, 2002 be given first, second and third readings.

CARRIED

20. For Adoption
The Northern Rockies Regional District
2003 Provisional Budget
Bylaw No. 150, 2002

MOVED by Director Craddock, **SECONDED**, by Director Lutsiak that the Northern Rockies Regional District 2003 Provisional Budget Bylaw No. 150, 2002 be adopted.

CARRIED

NEW BUSINESS/VERBAL STATUS REPORTS

21. The Northern Rockies Regional District,
Policy #3225-04-03,
Temporary Use Permits
- Discussion ensued regarding the Temporary Use Permit policy and whether applications received would be considered based on the current policy or the new, pending, policy. It was clarified that until adoption of the new policy, any applications received would be considered based on the current policy.
22. Temporary Adjournment
- MOVED** by Director Unruh, **SECONDED** by Director Lutsiak that the meeting be temporarily adjourned at 9:25 p.m.

CARRIED

23. Re-Call to Order
- The meeting was re-called to order at 9:35 p.m.
21. Cont'd
- Discussion ensued regarding the temporary use permit policy during which the following points were noted:
- There are two specific areas the Regional Board wanted to ensure were included, those were the definitions and the new fee schedule. Outside of the two specified sections, there were no differences between the current policy and the new policy.
 - The majority of companies hiring employees from out of town make arrangements for and incur the cost of the employee's accommodation.
 - The need for accommodation is secondary to the need for a small number of workers onsite that can respond to the changing oilpatch, with there being no guarantee that rooms required would be available and/or not spread throughout the community.
 - Clarification could be made differentiating between a "camp for hire" and a "no charge camp".
 - A "camp for hire" is any camp where there is an exchange of money, including payroll deductions.
 - A "closed camp" is an employer setting up a camp to accommodate their employees only.
 - There is no set way to determine or police whether or not there has been an exchange of money.
 - The agreed upon fee schedule is \$500 per unit/per month, with a unit being those pieces hauled in by "truck".
 - There is to be only one closed camp per property permitted.

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21. (Cont'd)

MOVED by Director Craddock, **SECONDED** by Director Lutsiak that the The Northern Rockies Regional District, Policy #3225-04-03, Temporary Use Permits be amended to include the provision allowing only one closed camp per property, and thereafter be adopted as amended.

OPPOSED - Director Unruh
Director Streeper
Director Gray
Chair Morey

MOTION DEFEATED

It was reiterated that any applications received would be considered under the current policy until such time as the new policy was adopted, and specifically that the current fee schedule would be in effect, not the fee schedule included in new policy.

MOVED by Director Lutsiak, **SECONDED** by Director Gray that the The Northern Rockies Regional District, Policy #3225-04-03, Temporary Use Permits be amended to include the provision allowing only one closed camp per property, and thereafter be adopted as amended, exclusive of the definitions, and further that adoption of said definitions be deferred to the December 12, 2002 Emergency Regional Board meeting.

OPPOSED - Director Streeper

CARRIED

24. Resolution for Adoption, Each Meeting:
Town Council Decisions, Excluding InCamera,
Adopted for Implementation

MOVED by Director Craddock, **SECONDED** by Director Lutsiak that the decisions of the meeting of the Town Council, excluding InCamera, as held preceding this meeting of the Regional Board be adopted for implementation.

CARRIED

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25. Statutory Appointments & Acting Positions
For Adoption by Resolution **MOVED** by Director Unruh, **SECONDED** by Director Craddock that the following persons be appointed to the positions and acting capacities as noted, effective December 09, 2002 unless otherwise noted:

Position	Appointee/Acting
Approving Officer	Pat Bailey Acting: Bruce Hupman
Information & Privacy Coordinator/Records Manager	Debbie Walker Acting: Heather Brown
Building Inspector	Bob Pattison Acting: Bill Woodworth
Bylaw Enforcement Officer	Walter Lutsiak Acting: Bob Pattison
Treasurer	Randy McLean Acting: Pat Higgins
Deputy Treasurer	Pat Higgins
Director of Operations	Bruce Hupman Acting: Randy McLean
Director of Corporate Administration	Debbie Walker Acting: Heather Brown
Director of Recreation Services	Tom Sprado Acting: Maria Badall
Regional Secretary	Debbie Walker Acting: Heather Brown
Deputy Regional Secretary	Heather Brown
Director of Regional Development Services	Linda Wallace Acting: Pat Bailey

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25. (Cont'd) Development Control Manager Bob Pattison
Recreation Program Manager Maria Badall
Risk Manager Walt Lutsiak
Acting: Randy McLean
Toad River Cemetery
Caretakers Cec Fulton AND Rob Price
CARRIED
26. 2003 Budget Schedule
For Adoption **MOVED** by Director Unruh, **SECONDED** by Director Craddock that
the 2003 Budget Schedule be adopted for implementation.
CARRIED
27. Appointment by Resolution:
Vice Chair, December 09 to
December 31, 2002 **MOVED** by Director Lutsiak, **SECONDED** by Director Middleton that
Director Barr be appointed Vice Chair December 09 to 31, 2002.
CARRIED
28. Subjects for Municipal Bulletin Discussion ensued regarding subjects for the Municipal Bulletin
during which it was noted that the upcoming Bulletin would be the
Christmas issue, and that the first bulletin in January would contain
such items as the new Temporary Permit Policy, and Budget
information.
29. Subjects for Radio
Call-In Program Discussion ensued regarding subjects for the Radio Call-In Program
during which it was agreed that the next Call-In Program be
tentatively booked for January 24, 2002 at 8:30 a.m., attendance
and topics to be confirmed at the January 13, 2002 Regional Board
meeting.
30. **Regional Board Portfolio Reports**
Director Craddock Director Craddock provided a brief review on the recent NFPA
teleconference, during which it was noted that NFPA had "joined
forces" with COFI, to form an organization. He noted that there
were approximately four meetings per year, with all but one being
via tele-conference.

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31. NRAHTA
 Director Middleton
- Director Middleton advised she had attended the recent NRAHTA meeting on December 6, 2002 in Fort St. John, noting that it had covered topics with respect to the "Stay Another Day" program, and reviewed marketing initiatives and budgets. She further noted that the "Tales of a Cat Skinner" is coming to Fort Nelson February 21 - 22, 2003 in conjunction with the Trapper Rendezvous.
32. Conflict of Interest
- Declaring a conflict of interest in the matter of the Blackbear Subdivision proposal to be discussed during the December 10, 2002 meeting, Director Lutsiak advised he would not be in attendance at the meeting to participate in the discussions or decisions. His reasons for declaring said conflict was that he currently works with and for the real estate company that is listing and selling the Black Bear Subdivision property.
33. Chair Morey
- Chair Morey advised that she had attended the Arts North community presentation and received a painting on behalf of the Northern Rockies Regional District by Ramona Myron, which will be brought to the Town Square, following placement of the plaque.
34. Adjournment
- MOVED** by Director Gray, **SECONDED** by Director Lutsiak that the December 9, 2002 Regional Board meeting be declared adjourned at 10:35 p.m.

CARRIED

CERTIFIED a true and correct copy of the minutes of a Regional Board meeting held on Monday, December 9, 2002.

Chris Morey, Chair

Debbie Walker, Corporate Administrator

Stacey Loe, Recording Secretary