

MINUTES of a Regional Board meeting held in the Bear Pit, Town Square, Town/Regional District Offices, Fort Nelson, BC on Monday, January 13, 2003.

THOSE PRESENT

Chair Morey
Director Craddock
Director Lutsiak
Director Streeper
Director Unruh
Director Barr
Director Gray
Director Middleton

STAFF

Pat Bailey - Administrator
Heather Brown - Acting Corporate Administrator
Pat Higgins - Acting Treasurer
Walt Lutsiak - Fire Chief/BEO
Bruce Hupman - DOP
Linda Wallace - DRDS
Sylvia Hayes - Recording Secretary

MEDIA/PUBLIC

Alt. Director Novotny - NRRD
Myrna Blake
Janet McNaughton - Fort Nelson & District Chamber of
Commerce
Brent Hodson - Fort Nelson News
Dan Klassen - Fort Nelson First Nations

1. Call to Order

A quorum being present, Chair Morey called the meeting to order at 7:33 PM and proceeded with the business placed before it.

2. Temporary Adjournment

MOVED by Director Craddock, **SECONDED** by Director Middleton that the January 13, 2003 Regional Board meeting be temporarily adjourned at 7:34 PM.

CARRIED

3. Recall to Order

MOVED by Director Unruh, **SECONDED** by Director Lutsiak that the January 13, 2003 Regional Board meeting be re-called to order at 8:30 PM.

CARRIED

*Brent Hodson exited the meeting at 8:31 PM.

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4. Adoption of Agenda

MOVED by Director Unruh, **SECONDED** by Director Lutsiak that the agenda for the January 13, 2003 Regional Board meeting be amended to include the following:

- ~ remuneration payment schedule for Directors
- ~ Community to Community Initiative Workshop
- ~ Union of BC Municipalities letter regarding Rural/Small Communities Police Costs
- ~ Agriculture Background/History meeting schedule for January 27, 2003 at 5:00 PM

and thereafter be adopted for implementation.

CARRIED

MINUTES FOR ADOPTION

5. Statutory meeting of the
Northern Rockies Regional Board
December 2, 2002

MOVED by Director Lutsiak, **SECONDED** by Director Craddock that the minutes of the Statutory meeting of the Northern Rockies Regional Board held December 2, 2002 be adopted as distributed and read, there being no errors or omissions.

CARRIED

6. Emergency Regional Board
December 4, 2002

MOVED by Director Lutsiak, **SECONDED** by Director Craddock that the minutes of the Emergency Regional Board meeting held December 4, 2002 be adopted as distributed and read, there being no errors or omissions.

CARRIED

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7. Regional Board
December 9, 2002

MOVED by Director Lutsiak, **SECONDED** by Director Craddock that the Regional Board minutes dated December 9, 2002 be amended as follows:

- ~ Page 5, Section 12, It was noted that Chair Morey, Director Unruh, Director Middleton, Director Streeper and Director Lutsiak would attend the Union of British Columbia Municipalities Newly Elected Officials Seminar, and further that Director Craddock would advise at a later date of his availability.

and thereafter be adopted as distributed and read, there being no further errors or omissions.

CARRIED

INFORMATION PACKAGES

8. Council/Board Information Package
December 13, 2002

MOVED by Director Lutsiak, **SECONDED** by Director Unruh that the Council/Board Information Package dated December 13, 2002 be received for information.

CARRIED

9. Council/Board Information Package
December 20, 2002

MOVED by Director Lutsiak, **SECONDED** by Director Unruh that the Council/Board Information Package dated December 20, 2002 be received for information.

CARRIED

10. Council/Board Information Package
December 27, 2002

MOVED by Director Lutsiak, **SECONDED** by Director Unruh that the Council/Board Information Package dated December 27, 2002 be received for information.

CARRIED

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11. Council/Board Information Package
January 3, 2003

Administration was requested to obtain a copy of the Fraser Basin State of Sustainability report when it is released.

MOVED by Director Lutsiak, **SECONDED** by Director Unruh that the Council/Board Information Package dated January 3, 2003 be received for information.

CARRIED

12. Council/Board Information Package
January 10, 2003

MOVED by Director Lutsiak, **SECONDED** by Director Unruh that the Council/Board Information Package dated January 10, 2003 be received for information.

CARRIED

PETITIONS/DELEGATIONS

13. 2002 Budget Process - 8:00 PM
Public Question and Answer Period
Long term strategy meetings

There were no questions during the Public Question and Answer Period.

14. Alvina Berggren
Emergency Social Services/Red Cross
Director
Presentation of Queen's Jubilee Award

*This item was completed in Town Council.

15. Director Middleton & Director Barr
(Portfolio Report)
Dale Drinkall, Folding Mountain Outfitters
Re: Pre-Tenure Planning and DRDS Wallace
Memo, Re: Additional Info Re: Tourism Info
Northern Rockies Regional District

*This item was completed in Town Council

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CORRESPONDENCE

16. Office of the Premier
Re: 2010 Olympics -
"Olympic Live Sites"

MOVED by Director Craddock, **SECONDED** by Director Middleton that the letter from the Office of the Premier regarding the 2010 Olympics - "Olympic Live Sites" dated January 6, 2003 be deferred to the Long Term Strategies Budget meetings.

CARRIED

17. Union of BC Municipalities
Re: Rural/Small Communities
Police Costs

Discussion ensued regarding the letter from UBCM regarding policing costs whereby the following was noted:

- ~ the Board has accepted the fact that eventually Regional District will pay policing costs
- ~ communities with under 5,000 citizens are trying to take control of the Regional Policing costs before they become a reality and are offering viable solutions

OPERATING REPORTS

18. Bylaw Enforcement (Lutsiak)
November Monthly Report

*Janet McNaughton exited the meeting at 8:40 PM.

BEO Lutsiak clarified there were 19 dog tags sold by the animal control officer during the year, other dog tags were sold at Town Square.

MOVED by Director Barr, **SECONDED** by Director Lutsiak that the Bylaw Enforcement Operating Report for November 2002 be received for information.

CARRIED

19. Bylaw Enforcement (Lutsiak)
December Monthly Report

MOVED by Director Barr, **SECONDED** by Director Lutsiak that the Bylaw Enforcement Operating Report for December 2002 be received for information.

CARRIED

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20. Bylaw Enforcement (Lutsiak)
2002 Annual Report

MOVED by Director Barr, **SECONDED** by Director Lutsiak that the 2002 Bylaw Enforcement Annual Report be received for information.

CARRIED

21. Fire Department (Lutsiak)
December Monthly Report

MOVED by Director Barr, **SECONDED** by Director Lutsiak that the Fire Department Operating Report for December 2002 be received for information.

CARRIED

22. Fire Department (Lutsiak)
2002 Year End Report

MOVED by Director Barr, **SECONDED** by Director Lutsiak that the 2002 Fire Department Year End Report be received for information.

CARRIED

23. Treasury Department (McLean)
Cheques Dated November 1 -
December 13, 2002

Clarification was requested and provided regarding Cheques numbered 44215, 44279, 44340 and 44353.

MOVED by Director Lutsiak, **SECONDED** by Director Unruh that cheques numbered 44032 up to and including Cheque number 44484 be received for information excluding cheques numbered 44152, 44308, 44436, 44359 and 44393.

CARRIED

Declaring a conflict of interest in the matter to follow Chair Morey and Director Streeper left the meeting at 8:45 PM and did not participate in the discussions or decisions on the same.

Director Barr assumed the seat of Chair.

MOVED by Director Craddock, **SECONDED** by Director Lutsiak that cheques numbered 44152, 44308, 44436, 44359 and 44393 be received for information.

CARRIED

Chair Morey and Director Streeper re-entered the meeting at 8:46 PM and resumed their seats.

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ADMINISTRATION REPORTS

24. Administration Report #01/03
Re: ADMINISTRATION - Town &
Regional District - "Contract for Services"
Renewal to December 31, 2007
- MOVED** by Director Lutsiak, **SECONDED** by Director Unruh that the Regional Board authorize the Chairperson and the Regional Secretary to execute the Northern Rockies Regional District "Contract for Services" as amended, for the period January 1, 2003 to December 31, 2007.

CARRIED

25. Administration Report #03/03
Re: STREETS & ROADS - Traffic
Control, Alaska Highway/North Entrance,
Speed Limits & Traffic Flow Conditions,
Response from Ministry of Transportation
Re: Revision of Speed Limits,
for Information
- MOVED** by Director Craddock, **SECONDED** by Director Lutsiak that Administration Report #03/03 Streets and Roads - Traffic Control, Alaska Highway/North Entrance, Speed Limits and Traffic Flow conditions be received for information.

CARRIED

26. Administration Report #05/03
Re: REGIONAL District Facilities
-Poplar Hills Golf & Country Club, Lease
Renewal (5 Years) AND Toad River Area
Community Club, Lease Renewal
(Year) Leases
- MOVED** by Director Craddock, **SECONDED** by Director Lutsiak that the Toad River Area Club's lease be renewed for the term January 01, 2003 to December 31, 2007, for a total rent of Five Hundred (\$500.00) Dollars, payable in advance on the fifteenth of January in the amount of One Hundred (\$100.00) Dollars per year during the entire five (5) years of the lease, AND that the Chair and the Regional Secretary be authorized to affix the corporate seal of the corporation of the Northern Rockies Regional District to all documentation necessary to convey the Regional District's interest on the terms and conditions specified.

CARRIED

Declaring a conflict of interest in the matter to follow Director Craddock left the meeting at 8:49 PM and did not participate in the discussions or decisions on the same.

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26. Continued

MOVED by Director Unruh, **SECONDED** by Director Lutsiak that the Poplar Hills Golf and Country Club lease be renewed for the term of January 01, 2003 to December 31, 2007, for a total rent of Five Hundred (\$500.00) Dollars, payable in advance on the fifteen of January of each year in the amount of One Hundred (\$100.00) Dollars per year, AND that the conditions of the previous lease remain the same in the new lease and that the Chair and the Regional Secretary be authorized to affix the corporate seal of the corporation of the Northern Rockies Regional District to all documentation necessary to convey the Regional District's interest on the terms and conditions specified.

CARRIED

Director Craddock re-entered the meeting and assumed his seat at 8:50 PM.

27. Administration Report #06/03
Re: OIL & GAS - EnCana, Proposed
"Ekwan Mainline Extension" Project,
Status Report

Discussion ensued whereby the following was noted:

- ~ a meeting could be arranged with representatives from Duke Energy and EnCana to discuss this issue further
- ~ the Premier will be hosting an Energy Summit January 31 & February 1, 2003; this issue may be discussed at that time
- ~ the project could create jobs in the Fort Nelson area

MOVED by Director Gray, **SECONDED** by Director Barr that Administration Report #09/03, Oil & Gas - EnCana, Proposed "Ekwan Mainline Extension" Project be received for information.

CARRIED

28. Administration Report #07/03
TOURISM - Northern BC Tourism
Association, Portfolio
Representation Past (DRDS Wallace)
and Present (Director Middleton)

Discussion ensued regarding the Northern BC Tourism Association Portfolio whereby the following was noted:

- ~ as this seat is part of an election process, DRDS Wallace should continue representing the region until the end of her term in October 2003

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28. Continued

~ Director Middleton could seek nomination on the NBCTA Board in October 2003, with the Regional Board appointing Director Middleton for a seat at the table for the two year term

*This item was deferred until the July 2003 Regional Board meeting.

29. Administration Report #08/03

LEGAL MATTER - Section 231

Local Government act, Conflict of Interest, Application to Supreme Court, Status Report

MOVED by Director Lutsiak, **SECONDED** by Director Unruh that Administration Report #08/03, Legal Matter - Section 231 Local Government Act, Conflict of interest, application to Supreme Court Status Report be received for information.

CARRIED

30. Administration Report #09/03

Re: STREETS & Roads - Ministry of Transportation, Creation of Regional Transportation Advisory Committees and Provincial Strategic Transportation Plan, Appointment of Members to Northeast RTAC

Discussion ensued regarding the creation of Regional Transportation Advisory Committee whereby the following was noted that the Northern Rockies Regional District requires strong representation on the Northeast RTAC

Suggested representatives from the Northern Rockies Regional District for the Regional Transportation Advisory Committee included members from the Airport Advisory Committee, Paddy Whidden, Formula Transport, Cliff Wright, Jim Campbell or Bill MacLeod.

MOVED by Director Unruh, **SECONDED** by Director Lutsiak that Chair Morey and Director Streeper be nominated to represent the Northern Rockies Regional District on the Northeast Regional Transportation Advisory Committee.

CARRIED

Director Barr and Director Lutsiak indicated their interest and advised they would be putting their names forward to sit on the Northeast Regional Transportation Advisory Committee.

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30. Continued

MOVED by Director Unruh, **SECONDED** by Director Lutsiak that Administration Report #09/03 Streets & Road - Ministry of Transportation, Committees and Provincial Strategic Transportation Plan, Appointment of Members to Northeast RTAC be received for information.

CARRIED

31. Administration Report #11/03
REGIONAL DEVELOPMENT -
EnCana Winter Road Plan
(Alaska Highway to Airport
Road)

Discussion continued regarding the winter road plan by EnCana whereby it was noted that clarification is required from EnCana regarding the development of the winter road and if they would consider building the winter road on the same route as the proposed permanent route

MOVED by Director Lutsiak, **SECONDED** by Director Streeper that Town Council & Regional Board allow EnCana to proceed with the winter road, as originally proposed, subject to the following conditions:

- all reasonable efforts to work with MEM to identify and use what is to be a permanent route are explored, and that route be used first, if at all possible
- written confirmation from EnCana that this plan does not negatively affect the company's commitment to the Clarke Lake and SYD Road construction projects
- that the Town & Region staff be included in all discussions and decisions regarding the construction of the winter road (and including final approval by Council/Board on alignment, as well as location and design of intersections at both ends)
- that EnCana confirm its understanding that any costs arising from problems with the road are the responsibility of EnCana, and that this approval is for this winter only (January to break-up 2003), by way of signing a letter of agreement regarding the project.

CARRIED

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32. Administration Report #12/03
COMMITTEES - Airport Advisory Committee,
AND Single Tier Government Committee
Citizen Applications for Membership, Formal
Appointment (4Positions @Committee) Discussion ensued regarding appointments of committee members to the Airport Advisory Committee whereby the following was noted:

- ~ there are 5 citizens interested in the being citizen members on the Airport Advisory Committee
- ~ it would be beneficial to keep the 4 previous members for continuity purposes

MOVED by Director Unruh, **SECONDED** by Director Barr that Peter Villers, Bill Moore, Jack Cann and Jack Sime be appointed as citizen members of the Airport Advisory Committee.

CARRIED

It was suggested that Bob Bartlett be asked if he is interested in sitting on the Single-Tier Government Committee.

BYLAWS/POLICIES

33. First and Second Readings
Northern Rockies Regional District
Rural Land Use Amendment
(Northgate Contractors Inc.)
Bylaw No. 151, 2003
Establishment of Public Hearing
Date (6:00 PM, January 27, 2003) Discussion ensued regarding Bylaw No. 151, 2003 whereby the following was noted:

- ~ a development procedure should be in place for Regional Development proposals, as there is in place for Town development proposals
- ~ a long term planning vision for the 292 area should be clearly established, along with a review of the Rural Land Use Bylaw
- ~ there is no guarantee that once the land is re-zoned, the proposed use would actually be established
- ~ further information regarding water and sewer systems is required; specifically, a report from the Ministry of Health approving Northgate's proposed systems
- ~ a detailed site plan or picture of the development would be helpful
- ~ Board members indicated they wanted to review the minutes of the meeting held with Northgate, prior to giving the bylaw first and second readings

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33. Continued

~ "spot" zoning could be a hindrance to future development

MOVED by Director Streeper, **SECONDED** by Director Gray that the Northern Rockies Regional District Rural Land Use Amendment (Northgate Contractors Inc.) Bylaw No. 151, 2003 be given First and Second Readings.

OPPOSED - Director Lutsiak, Director Craddock, Director Unruh and Director Middleton

MOTION DEFEATED

MOVED by Director Craddock, **SECONDED** by Director Unruh that the Northern Rockies Regional District Rural Land Use Amendment (Northgate Contractors Inc.) Bylaw No. 151, 2003 be deferred to the January 27, 2003 Regional Board meeting for consideration of first and second readings.

OPPOSED - Director Gray, Director Streeper and Director Barr

CARRIED

NEW BUSINESS/VERBAL STATUS REPORTS.

34. Resolution for Adoption, Each Meeting:

Town Council Decisions, Excluding InCamera,
Adopted for Implementation

MOVED by Director Unruh, **SECONDED** by Director Lutsiak that the decisions of the meeting of the Town Council, excluding InCamera, as held preceding this meeting of the Regional Board be adopted for implementation.

CARRIED

35. Subjects for Municipal Bulletin

Discussion ensued regarding subjects for the Municipal Bulletin whereby it was suggested that a picture of Council/Board members with the new fire truck be included.

36. Subjects for Radio Call-In Program

Discussion ensued regarding which Board members would participate in the next Council/Board Radio Call In Program, Friday, January 24, 2003.

Chair Morey, Director Barr and Director Lutsiak would participate in the January 24, 2003 Radio Call In Program and Director Streeper and Director Craddock indicated they would try to attend for a portion of the show.

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36. Continued
Subjects to be discussed at the Radio Call In Show include Long Term Strategies and the Regional Transportation Advisory Committee.
37. Meeting with Derek Doyle
Re: Oil & Gas Commission
Advisory Board Appointment, Tuesday
January 21, 2003,
12:00 PM, Bear Pit
Board members were reminded of the meeting with Oil & Gas Commissioner Derek Doyle on January 21, 2003 at 12:00 PM in the Bear Pit.
38. Agriculture Background/History Presentation
Monday, January 27, 2003, 5:00 PM
It was noted that the presentation would be held during the Long Term Strategies Budget meeting schedule for Saturday, January 18th and 19th, 2003 at 9:00 AM.
39. Council/Board Remuneration
Payments
Currently Council/Board members receive remuneration payments quarterly; however, some have indicated an interest in receiving monthly remuneration payments.

Acting Treasurer Higgins advised she would prepare a form whereby Board members could specify their preferred payment option.
40. Community to Community Initiative
in Vancouver - Workshop aimed at
Local Elected Officials
March 14, 2003
Chair Morey indicated she would attend the Community to Community Initiative Workshop in Vancouver on March 14, noting that Fort Nelson First Nations Chief, Liz Logan, would also attend the Workshop. Chair Morey noted it would be beneficial for another Board member to attend the workshop.

MOVED by Director Craddock, **SECONDED** by Director Middleton that two members from the Northern Rockies Regional Board be authorized to attend the Community to Community Initiative Local Elected Officials Workshop in Vancouver March 14, 2003 all expenses paid.
41. Adjournment
MOVED by Director Lutsiak, **SECONDED** by Director Streeper that the January 13, 2003 Regional Board meeting be adjourned at 10:05 PM.

CARRIED

CARRIED

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CERTIFIED a true and correct copy of the minutes of a Regional Board meeting held on Monday, January 13, 2003.

Chris Morey, Chair

Debbie Walker, Corporate Administrator

Sylvia Hayes, Recording Secretary