

**MINUTES** of a Town Council meeting held in the Bear Pit, Town Square, Town/Regional District Offices, Fort Nelson, BC on Monday, January 28, 2002 at 6:30 p.m.

**THOSE PRESENT**

Mayor Clarke - Mayor  
Councillor Bumstead  
Councillor Unruh  
Councillor Morey  
Councillor Allen - Absent

**STAFF**

Pat Bailey - Administrator  
Debbie Walker - Town Clerk  
Kris Larson - Recording Secretary  
Jim Cheverie - DOP  
Pat Higgins - Deputy Treasurer  
Linda Wallace - DRDS

**PUBLIC/MEDIA**

Director Sime - NRRD  
Alt. Director Blake - NRRD  
Alt. Director Barr - NRRD  
Kim Hughes-Brinsky - Fort Nelson Family Development Society  
Teresa Ziegler - Fort Nelson Secondary School Band Parents Association

1. Call to Order A quorum being present, Mayor Clarke called the meeting to order at 6:30 p.m. and proceeded with the business placed before it.

2. Adoption of Agenda **MOVED** by Councillor Bumstead, **SECONDED** by Councillor Morey that the agenda for the January 28, 2002 Town Council meeting be amended to include the following:

~ Emergency Program Executive Committee recommendation

and thereafter be adopted for implementation as presented.

**CARRIED**

**TOWN COUNCIL MINUTES  
JANUARY 28, 2002  
PAGE 2**

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**MINUTES**

3. Town Council  
January 14, 2002  
Minutes

**MOVED** by Councillor Unruh, **SECONDED** by Councillor Morey that the minutes from the Town Council meeting held January 14, 2002 be adopted as distributed and read, there being no errors or omissions.

**CARRIED**

**INFORMATION PACKAGES**

4. Council/Board Information Package  
January 18, 2002

**MOVED** by Councillor Bumstead, **SECONDED** by Councillor Morey that the Council/Board Information Package dated January 18, 2002 be received for information.

**CARRIED**

5. Council/Board Information Package  
January 25, 2002

**MOVED** by Councillor Bumstead, **SECONDED** by Councillor Morey that the Council/Board Information Package dated January 25, 2002 be received for information.

**CARRIED**

**PETITIONS/DELEGATIONS**

6. Kim Hughes-Brinsky  
Fort Nelson Family Development  
Society, Re: Overview of the  
Society and Request for  
Grant-In-Aid

Mayor Clarke welcomed Ms. Hughes-Brinsky and invited her to proceed with her presentation.

Ms. Hughes-Brinsky stated she was requesting a Grant-In-Aid for the Fort Nelson Family Development Society, but she first wanted to give an overview of the programs provided by the Society, when the following was noted:

~ Ms. Hughes-Brinsky is the new executive director for the society

**TOWN COUNCIL MINUTES  
JANUARY 28, 2002  
PAGE 3**

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6. (Con't)

- ~ the society has been incorporated since 1996
- ~ they promote the well being of children & families who have children with special needs
- ~ a variety of programs for children and youths are offered, including Infant Development, Supported Child Care, Daily Living Skills Program, Out of School Care & Kindercare, Physiotherapy & Occupational Therapy
- ~ the infant development program provides home based services for infants at risk for development delay
- ~ supported child care provides support for children so that the child may fully integrate and participate in all activities
- ~ the daily living skills program provides an environment to improve and increase abilities of children in reaching goals set by the Ministry of Children and Families
- ~ the out of school care program provides safe and secure child care for children before and after school, Monday to Friday, 6:30 a.m. to 7:30 p.m., has been in operation since September 2001 and is located in a portable next to R.L. Angus School
- ~ the out of school care program is the only program the Society offers that participants are charged for
- ~ an occupational therapist and physiotherapist come from Dawson Creek once a month
- ~ some of the adult programs offered are Daily Living Skills, Supported Work and Parent Education
- ~ the daily living skills program assists adult development skills such as cooking, reading and writing
- ~ the supported work program is for adults with special needs, where they are assisted in resume writing and developing skills to maintain a position
- ~ the parent education program offers assistance to parents in preparing them for the challenges in raising a child
- ~ the Society also provides respite care for care givers of special needs children
- ~ the Society's main source of funding is the Ministry of Children and Families

**TOWN COUNCIL MINUTES  
JANUARY 28, 2002  
PAGE 4**

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6. (Con't)

- ~ one of the Society's main goals is to provide the necessary services in Fort Nelson so families do not have the extra burden of traveling south
- ~ 96 families have been served by the Society in the past year

Ms. Hughes-Brinsky also gave an example of some of the Society's expenses that are not covered by the Ministry of Children and Families. Sunnyside Hospital in Vancouver has an electric wheelchair that they are donating to the Society, but the Society would have to pay the very expensive shipping costs to get the wheelchair to Fort Nelson.

Ms. Hughes-Brinsky further explained the Society's Grant-In-Aid request of providing funds to cover the cost of renting the Community Hall or waiving the fee, when the following was noted:

- ~ due to expected government budget cuts, the Society is relying more on fundraising money
- ~ a casino is planned for February 23, 2002, during Rendezvous
- ~ last year there were 262 participants at the casino and the Society made approximately \$8,800.00
- ~ the grant-in-aid request was for \$677.00

Mayor Clarke thanked Ms. Hughes-Brinsky for her in-depth presentation and advised that they would be advised of their decision.

7. Teresa Ziegler, Fort Nelson Senior Secondary School Band Parents Association, Re: Request for Grant-In-Aid

Mayor Clarke welcomed Ms. Ziegler and invited her to proceed with her presentation.

Ms. Ziegler, President of the Fort Nelson Secondary School (FNSS) Band Parents Association, advised that the Association is planning a Spaghetti Dinner for Tuesday, February 12, 2002, as a fundraising event. The FNSS band is planning a trip to Musicfest, Canada's National Music Festival being held in Calgary in May, 2002.

**TOWN COUNCIL MINUTES  
JANUARY 28, 2002  
PAGE 5**

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7. (Con't) The dinner would take place at the High School multi-purpose room, which does not have dishes or cutlery. The Association is requesting a Grant-In-Aid in the amount of \$110.00 to cover the cost of dish and cutlery rental, from the Recreation Centre, for 300 people.

Mayor Clarke thanked Ms. Ziegler for her presentation and noted that they would be advised of their decision.

**CORRESPONDENCE**

8. North Central Municipal Association  
Re: Request for Nominations  
for Executive Committee The North Central Municipal Association's request for nominations for the executive committee was deferred to the Regional Board meeting.
9. District of Hope, Re: Provincial  
Congress, Request for  
Letter of Support **MOVED** by Councillor Unruh, **SECONDED** by Councillor Morey that the District of Hope's letters, dated January 18, 2002, regarding the Provincial Congress, be received for information.

**CARRIED**

10. Image Tech Holdings Ltd.  
Re: Resolution of  
Temporary Permit Town Clerk Walker advised that administration would be monitoring the situation to ensure that the building was removed from the property, as stated in the letter from Image Tech Holdings Ltd.

**MOVED** by Councillor Unruh, **SECONDED** by Councillor Morey that Image Tech Holdings Ltd.'s letter dated January 18, 2002 be received for information.

**CARRIED**

**TOWN COUNCIL MINUTES  
JANUARY 28, 2002  
PAGE 6**

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11. Fort Nelson Bingo Association  
Re: Request for Resolution  
Authorizing Installation and  
Operation of Hand Held  
Bingo Equipment

Town Clerk Walker advised that the Fort Nelson Bingo Association required Council's approval before hand held bingo equipment could be utilized at the North Star Bingo Hall in the Fort Plaza.

**MOVED** by Councillor Bumstead, **SECONDED** by Councillor Unruh that the Fort Nelson Bingo Association be authorized to install and operate hand held bingo equipment at the North Star Bingo Hall in Fort Nelson.

**CARRIED**

**COMMITTEE REPORTS**

12. Zoning and Planning  
Review Committee  
January 21, 2002

**MOVED** by Councillor Unruh, **SECONDED** by Councillor Morey that the minutes of the Zoning and Planning Review Committee held January 21, 2002 be received for information.

**CARRIED**

**RECOMMENDATIONS**

13. Zoning and Planning  
Review Committee  
January 21, 2002

**MOVED** by Councillor Morey, **SECONDED** by Councillor Unruh that ReD's Woodwork request to permit a Retail Craft Furniture Store in the General Commercial C1 Zone of the Town of Fort Nelson be approved as a permitted use.

**CARRIED**

\* DRDS Wallace entered the meeting at 6:57 p.m.

**TOWN COUNCIL MINUTES  
JANUARY 28, 2002  
PAGE 7**

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**NEW BUSINESS**

14. Emergency Program  
Executive Committee

**MOVED** by Councillor Unruh, **SECONDED** by Councillor Bumstead that Fire Chief Lutsiak or his alternate be authorized to attend the Wildland Urban Interface Inter-Agency Symposium in Penticton, BC from March 11 - 14, 2002, all expenses paid.

**CARRIED**

15. Temporary Adjournment      The meeting was temporarily adjourned at 6:59 p.m.

16. Recall to Order                The meeting was recalled to order at 8:30 p.m.

**RISE & REPORT**

17. Citizen Appointments  
to Committees

Mayor Clarke rose and reported the following Committee appointment from the InCamera Session of the Town Council:

Landscape Enhancement Committee, Angela Thomas.

18. Adjournment

**MOVED** by Councillor Unruh, **SECONDED** by Councillor Morey that the January 28, 2002 Town Council meeting be declared adjourned at 8:31 p.m.

**CARRIED**

**CERTIFIED** a true and correct copy of the minutes of a Town Council meeting held on Monday, January 28, 2002.

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Harry Clarke, Mayor

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Debbie Walker, Town Clerk

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Kris Larson, Recording Secretary