

MINUTES of a Town Council meeting held in the Bear Pit, Town Square, Town/Regional District Office, Fort Nelson, BC on Monday, April 22, 2002 at 6:30 PM.

THOSE PRESENT

Mayor Clarke - Chair
Councillor Allen
Councillor Bumstead
Councillor Morey
Councillor Unruh

STAFF

Pat Bailey - Administrator
Randy McLean - Treasurer
Debbie Walker - Town Clerk
Heather Brown - Deputy Town Clerk
Jim Cheverie - DOP
Walt Lutsiak - Fire Chief/BEO
Sylvia Hayes - Recording Secretary

MEDIA/PUBLIC

Alt. Director Blake - NRRD
Alt. Director Barr - NRRD
Director H. Morey - NRRD
Director Sime - NRRD
Corporal Mike Savage - RCMP
S/Sgt. Bryan Reid - RCMP
Graham Prouse - Chamber
Ed Bulley - Ed Bulley Ventures
Becky Coons - F.N. Women's Shelter
Nicole Fearon - F.N. Women's Shelter
Brent Hodson
Shelly Middleton

1. Call to Order

A quorum being present, Mayor Clarke called the meeting to order at 6:34 PM and proceeded with the business placed before it.

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2. Adoption of Agenda **MOVED** by Councillor Unruh, **SECONDED** by Councillor Morey that the agenda for the April 22, 2002 Town Council meeting be amended to include the following:

~ Zoning & Planning Review Committee with Airport Advisory Committee and Regional Board, April 16, 2002 Recommendation

and thereafter, be adopted for implementation.

CARRIED

- MINUTES**
3. Town Council
April 8, 2002

MOVED by Councillor Unruh, **SECONDED** by Councillor Bumstead that the minutes from the Town Council meeting held April 8, 2002 be adopted as distributed and read, there being no errors or omissions.

CARRIED

- INFORMATION PACKAGES**
4. Council/Board Information Package
April 12, 2002

MOVED by Councillor Allen, **SECONDED** by Councillor Unruh that the Council/Board Information Package dated April 12, 2002 be received for information.

CARRIED

5. Council/Board Information Package
April 19, 2002

MOVED by Councillor Allen, **SECONDED** by Councillor Unruh that the Council/Board Information Package dated April 19, 2002 be received for information.

CARRIED

- PROCLAMATIONS**
6. Public Works Association of British Columbia
Re: National Public Works Week
May 19 - 25th, 2002

Chair Clarke proclaimed the week of May 19 - 25th, 2002 "National Public Works Week" in the Town of Fort Nelson.

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7. Fort Nelson Women's Shelter "Prevention of Violence Against Women Week"
April 22 - 29th, 2002

Chair Clarke welcomed Ms. Nicole Fearon and Ms. Becky Coons, Fort Nelson Women's Shelter, to the meeting and invited them to proceed with their presentation.

Ms. Coons advised the Fort Nelson Women's Shelter would like to have April 22 - 29th, 2002 proclaimed "Prevention of Violence Against Women Week. She advised that in recognition of this event, on Thursday, April 25, 2002, at the Friendship Centre from 5:00 - 8:00 PM there would be a bonfire with hot dogs and hot chocolate being served; this family event would be free of charge.

Mayor Clarke proclaimed the week of April 22 - 29, 2002 "Prevention of Violence Against Women Week" in the Town of Fort Nelson.

PETITIONS/DELEGATIONS

8. Mike Savage, RCMP
Re: Drug Free Zones Program
Request for Support

Chair Clarke welcomed Corporal Savage, RCMP, to the meeting and invited him to proceed with his presentation.

Corporal Savage provided a brief overview of the "Drug Free Zone" program and advised it had been in existence in British Columbia for 7 years; the target is "taking back" schools in British Columbia to promote drug free zones.

He noted that the Drug Free Zone Project would have to be approved by seven different groups:

- 1) NCO i/c Fort Nelson RCMP
- 2) Crime Stoppers and Action North Council
- 3) Fort Nelson First Nations Chief and Council

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8. Continued

- 4) Town of Fort Nelson
- 5) School Board
- 6) Law Courts
- 7) Crown Counsel
- 8) Student Council within Schools

Corporal Savage advised the NCO of the Fort Nelson RCMP, Crime Stoppers, the Action North Council and Crown Counsel have provided initial approval. He indicated that Fort Nelson First Nations Chief and Council have given approval from the First Nations Community Policing Committee; however, formal approval must be received from Chief and Council.

He advised schools in the Drug Free Zone would include the Fort Nelson Secondary School, R.L. Angus School, Chalo School and the Airport Way Academy.

Corporal Savage advised the RCMP are seeking the approval and support of the Town Council which would include:

- 1) Agreement in principal to the Drug Free Zone Project(DFZ)
- 2) Being prepared to assist with funding for signage around the schools, putting up the signs, and advertising pamphlets.
- 3) Councillors have to agree to promote the project whenever and wherever given the opportunity.
- 4) This is a community program with a number of stakeholders involved. It is important that as elected representatives of the community, support for the program be provided in an effort to educate our youth. This will send a message that the "community" supports the non use of drugs, particularly at our schools.

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8. Continued

He indicated the goal of the DFZ Project is to diminish or eliminate drug use and sales within a 2 block area of schools and educate youth and adults in our community about the hazards of drug use.

Corporal Savage noted that schools should be free of violence, illegal drugs, and intimidation. He indicated G. W. Carlson and J. S. Clarke schools are not currently listed as part of the "target area" for the program; however, these schools could be involved at the community's request.

He advised penalties for possession of illegal drugs double, and penalties for trafficking, triple within a "Drug Free Zone."

Corporal Savage indicated the cost of signs for Drug Free Zones is approximately \$147.00/sign, and 500 pamphlets to promote Drug Free Zones cost \$1,000. He advised that there are RCMP Foundations available to help with funding for drug programs and other groups could get involved to assist with funding as well.

Discussion ensued with the following points noted:

- ~ drug use in Fort Nelson Schools has risen by 40 - 45% in the last two years
- ~ It was suggested that Council members wait to determine if the School Board supports the Drug Free Zone Program prior to making a decision.
- ~ the rights of Fort Nelson's youth was questioned in regard to random locker checks and noon hour surveillance
- ~ there is a direct link between property crimes and drug use

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8. Continued

MOVED by Councillor Morey, **SECONDED** by Councillor Bumstead that the RCMP Fort Nelson be advised that the Council for the Town of Fort Nelson supports the adoption of the Drug Free Zone Program at the Fort Nelson Senior Secondary, R.L. Angus, Chalo Schools and Airport Way Academy and that a \$500.00 Grant-in-Aid be given to the Fort Nelson RCMP in support of the Drug Free Zone Program with funds to be allocated from the Discretionary Grant-in-Aid Budget.

OPPOSED - Councillor Allen & Councillor Unruh - The Drug Free Program should be presented to the School Board for their consideration prior to being presented to Town Council

CARRIED

*Becky Coons and Nicole Fearon exited the meeting at 6:53 PM.

COMMITTEE REPORTS

9. Zoning & Planning Review Committee
March 7, 2002
Recommendation

Discussion ensued regarding the Zoning & Planning recommendation to amend the Town of Fort Nelson Official Community Plan, Bylaw No. 570, 1999 "Collector Road Map to show 48th Street as the Collector Road.

It was noted the collector road could be utilized by large or heavy truck traffic.

MOVED by Councillor Allen, **SECONDED** by Councillor Morey that the Town of Fort Nelson Official Community Plan, Bylaw No. 570, 1999 Collector Road map be amended to show 48th Street as the Collector Road in the Industrial Zone.

CARRIED

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9. Continued **MOVED** by Councillor Allen, **SECONDED** by Councillor Morey that the minutes of the Zoning & Planning Review Committee held March 7, 2002 be received for information.

CARRIED

10. Zoning & Planning Review Committee
April 12, 2002
Recommendations
- Discussion ensued regarding the Development Permit for Ed Bulley Ventures whereby the following was noted:
- ~ Section 5.6 of Bylaw 571, 1999 does state that a certain portion of property can be utilized for RV and truck parking
 - ~ approving a parking area that is not paved will make it harder for the Town to enforce paved parking for future developments
 - ~ the unpaved section of parking would be located at the rear of the Woodlands Inn; therefore, trucks and RV's must cross paved property prior to entering public streets eliminating most of the mud that could be present on the vehicle
 - ~ originally the zoning bylaw called for 218 paved parking stalls; there would now be 182 paved parking stalls if a portion of the property is designated for large vehicle parking
 - ~ each application is different and should be treated as such; the bylaw should be interpreted at the time of development
 - ~ parking stalls that are not paved would have to be maintained with crushed gravel as per bylaw requirements

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10. Continued

MOVED by Councillor Morey, **SECONDED** by Councillor Bumstead that Ed Bulley Ventures Ltd of Fort Nelson, B.C. be advised their Development Permit Application, dated March 26, 2002 for a 40 room addition to the existing Woodlands Hotel, (located at 3995 - 50th Avenue South) is herewith approved in conjunction with their Development Variance Permit Application to reduce the required 218 paved parking stalls to: 182 paved parking stalls plus an additional 45 overflow parking stalls specifically designed to accommodate recreation vehicles and large trucks and with a surface gravelled, compacted and treated to suppress dust and kept free of weeds (a pavement exception under Section 5.6(5)(iv) of Zoning Bylaw No. 571, 1999), also approved.

OPPOSED - Councillor Allen - parameters unclear for future development applications regarding paved parking

CARRIED

MOVED by Councillor Morey, **SECONDED** by Councillor Bumstead that the minutes of the Zoning & Planning Review Committee meeting held April 12, 2002 be received for information.

CARRIED

11. Zoning & Planning Review Committee
April 12, 2002
Recommendations

MOVED by Councillor Allen, **SECONDED** by Councillor Morey that Ouellett Holdings of Fort Nelson, B.C. be advised their Development Permit Application, dated March 26, 2002 to convert the existing Bluebell Restaurant to 12 motel rooms is approved.

CARRIED

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12. Zoning & Planning Review Committee
April 16, 2002
Recommendations

MOVED by Councillor Allen, **SECONDED** by Councillor Morey that Ed Bulley Ventures Ltd, Ouellet Holdings and Omni Construction be advised in writing that the Zoning and Planning Review Committee and Town Council is giving consideration to amending the Northern Rockies Regional District Rural Land use Bylaw No. 104, 1998 to allow for temporary bunkhouses in the Industrial and Airport Zones, AND clarifying that temporary bunkhouses are currently a permitted use in the Agriculture Zone, with approval of the Agriculture Land Commission.

CARRIED

ADMINISTRATION REPORTS

13. Admin Report #32/02
Re: PUBLIC WORKS & RECREATION
Equipment, Fleet Vehicle Replacement
Tender, For Award

It was noted that on Page 10 of the agenda as per of Admin Report #32/02, Vehicle Description on the second line of each company tendering should read "4x4", not "2x4."

MOVED by Councillor Allen, **SECONDED** by Councillor Bumstead that the Fleet Vehicle Replacement tender be awarded to Capital Motors of Dawson Creek, BC in the amount of \$56,384.38 including tax and FOB Fort Nelson with said funds to be allocated from the 2002 Machinery and Equipment Reserve Fund.

CARRIED

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14. Admin Report #33/02
Re: PURCHASING POLICY -
Tender and Other Purchasing Processes
Impact of Agreement on Internal
Trade (AIT)

Discussion ensued regarding the Purchasing Policy and the impact the agreement on Internal trade could have on the tender process:

- ~ there would be an extension on the time limit of tenders over \$100,000 giving a longer response time for contractors on larger projects
- ~ all tenders would be advertised on "BC Bids" and "Merx" on line service (there is no charge for placing tender ads on these sights)
- ~ "Merx" is accessible only to paid program members, a paid member (contractor) would use a password to gain entry to the website and be able to download tender documents
- ~ Fort Nelson News would still be utilized for advertising tenders to local contractors
- ~ many contractors are not members of "Merx"; therefore, paper media would still have to be utilized

MOVED by Councillor Unruh, **SECONDED** by Councillor Morey that Administration Report #33/02 Re: Purchasing Policy: Other Purchasing Processes, Impact of Agreement on Internal Trade (AIT) be received for information.

CARRIED

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15. Admin Report #35/02
Re: ZONING & PLANNING
Development Permit Process,
For Review

Discussion ensued regarding the Development Permit process whereby the following was noted:

- ~ the development permit process should continue to be completed as quickly as possible as long as all Zoning & Planning members can be present for the meeting

Administrator Bailey requested clarification on customer parking for developers noting that she understands Council would prefer areas with unpaved parking spaces must have vehicles exiting onto paved property prior to entering Municipal Streets.

It was noted that each development permit for unpaved parking was different; therefore, should come before Council prior to a decision being made.

Administration advised that a policy would be developed and forwarded to the Council for approval regarding exempted paving standard interpretation.

MOVED by Councillor Morey, **SECONDED** by Councillor Bumstead, that Administration Report #35/02 Re: Zoning & Planning: Development Permit Approval Process be received for information.

CARRIED

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16. Admin Report #37/02
RE: FIRE DEPARTMENT -
Live Training Session Request
5455 - 47th Street
Authorization to Conduct

Discussion ensued regarding the Fire Department's request to do "live" fire training whereby the following was noted:

- ~ Sunday morning was best for all volunteer fire fighters
- ~ neighbors should be advised of the burn and requested to remove items that could be damaged by "stray" sparks or debris
- ~ Mr. Somers agreed to remove debris within a couple days; he is eager to rebuild as quickly as possible

MOVED by Councillor Allen, **SECONDED** by Councillor Unruh that the Fort Nelson Fire Department be authorized to conduct a live burn training session of the residence located at 5455 - 47 Street, tentatively on May 12, 2002 or another date in the near future, conditional that Mr. Somers agrees to haul away the burned remains following the live burn and weather and wind conditions permitting.

CARRIED

BYLAWS/POLICIES

17. For Adoption
Policy #1145-01
Soliciting Policy for Town/
Regional District Facilities

MOVED by Councillor Bumstead, **SECONDED** by Councillor Morey that Policy #1145-01 Soliciting Policy for Town/Regional District Facilities be adopted as presented.

CARRIED

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18. For First and Second Readings
The Town of Fort Nelson
The OCP Amendment
(Industrial Zone Collector Road)
Bylaw No. 619, 2002

MOVED by Councillor Unruh, **SECONDED** by Councillor Morey that the rules of procedure be suspended and that the Town of Fort Nelson OCP Amendment (Industrial Zone Collector Road) Bylaw No. 619, 2002 be given First and Second Readings.

CARRIED

It was agreed that a Public Hearing would be held May 13, 2002 at 6:00 PM and notice of the Public Hearing and OCP Amendment (Industrial Zone Collector Road) Bylaw No. 619, 2002 would be placed in Fort Nelson News.

19. Adjournment

MOVED by Councillor Unruh, **SECONDED** by Councillor Morey that the April 22, 2002 Town Council meeting be declared adjourned at 7:30 PM.

CARRIED

CERTIFIED a true and correct copy of the minutes of a Town Council meeting held on Monday, April 22, 2002.

Harry Clarke, Mayor/Chair

Debbie Walker, Town Clerk

Sylvia Hayes, Recording Secretary