

**MINUTES** of a Town Council meeting held in the Bear Pit, Town Square, Town/Regional Offices, Fort Nelson, BC on Monday, February 24, 2003 at 6:30 PM.

**THOSE PRESENT**

Mayor Morey - Chair  
Councillor Craddock  
Councillor Lutsiak  
Councillor Streeper  
Councillor Unruh

**STAFF**

Pat Bailey - Administrator  
Debbie Walker - Corporate Administrator  
Heather Brown - Deputy Corporate Administrator  
Pat Higgins - Deputy Treasurer  
Bruce Hupman - DOP  
Linda Wallace - DRDS  
Sylvia Hayes - Recording Secretary

**PUBLIC/MEDIA**

Rick Haugen  
Director Barr - NRRD  
Director Gray - NRRD  
Director Middleton - NRRD  
Brent Hodson - Fort Nelson News

1. Call to Order  
A quorum being present, Mayor Morey called the meeting to order at 6:32 PM and proceeded with the business placed before it.
2. Adoption of Agenda  
**MOVED** by Councillor Craddock, **SECONDED** by Councillor Lutsiak that the agenda for the February 24, 2003 Town Council meeting be amended to:  
  
~ include HME Hill Signpost; and  
  
~ remove the Council Remuneration and Travel Expense Policy Amendment Bylaw No. 635, 2003 for First, Second and Third Readings

and thereafter be adopted for implementation as presented.

**CARRIED**

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**MINUTES FOR ADOPTION**

3. Town Council  
February 10, 2003
- MOVED** by Councillor Unruh, **SECONDED** by Councillor Lutsiak that the minutes from the Town Council meeting held February 10, 2003 be adopted as distributed and read, there being no errors or omissions.

**CARRIED**

**INFORMATION PACKAGES**

4. Council/Board Information Package  
February 14, 2003
- MOVED** by Councillor Craddock, **SECONDED** by Councillor Unruh that the Council/Board Information Package dated February 14, 2003 be received for information.

**CARRIED**

5. Council/Board Information Package  
February 21, 2003
- MOVED** by Councillor Craddock, **SECONDED** by Councillor Unruh that the Council/Board Information Package dated February 21, 2003 be received for information.

**CARRIED**

Deputy Treasurer Higgins entered the meeting at 6:35 PM.

**PETITIONS/DELEGATIONS**

6. Stacey Loe  
Re: Presentation to  
Departing Employee
- It was noted that Ms. Loe was unable to attend the meeting.
7. Ed Bulley, Woodlands Inn  
Re: Development Permit, Reduction  
of Planet Sports Seating and  
Addition of Retail Liquor Store
- \*This item was deferred until later in the evening pending the arrival of Mr. Bulley.

**CORRESPONDENCE**

8. Women's Resource Centre  
Re: Nominations for Women of the  
Year Award
- MOVED** by Councillor Unruh, **SECONDED** by Councillor Lutsiak that the correspondence dated February 18, 2003 received from the Women's Resource Centre regarding nominations for Women of the Year Award be deferred to the Regional Board meeting.

**CARRIED**

9. Fort Nelson and District Chamber  
of Commerce, Re: Trade Show  
May 3 & 4, 2003

It was noted the Fort Nelson and District Chamber of Commerce trade show is the same weekend as the NCMA conference so many of the elected officials would be unable to attend.

It was noted booths 49 & 50 had been booked for the Fort Nelson and District Chamber of Commerce Trade Show and were the same as last year.

DCA Walker suggested staff could be available to manage the booths if elected officials were away.

Director Middleton advised she would be available to work the booth. Councillor Streeper and Councillor Craddock advised they would confirm their attendance at a later date.

\*This item was deferred to the March 10, 2003 Town Council meeting.

10. Federation of Canadian Municipalities  
Re: Annual Conference,  
May 30 - June 2, 2003

It was suggested that, as Councillor Streeper and Councillor Lutsiak would be in Edmonton for the National Transportation Conference prior to the Federation of Canadian Municipalities Annual Conference (FCM) they could continue to Winnipeg for the FCM Annual Conference if they were available.

Councillor Lutsiak indicated he would be available to attend the FCM Annual Conference and Councillor Streeper advised he would confirm his attendance at a later date. Mayor Morey indicated she would be available to attend the FCM Conference if Councillor Streeper was unable to attend.

11. Union of British Columbia  
Municipalities

Re: Provincial Response to 2002  
Resolution Endorsed by UBCM,  
Regarding Protection of  
Municipal Water Systems

Administration reported when the resolution was initially prepared and submitted for consideration to UBCM, legal advice had indicated there was a "proposed" Drinking Water Protection Act, but it had not yet been adopted .

Administrator Bailey noted the Province could act under the Drinking Water Protection Act if municipal water systems were tampered with; however, municipalities could not. She recommended that a letter be drafted to the Ministry of Community Aboriginal and Women's Services clarifying the Town and Regional District's concerns.

**MOVED** by Councillor Unruh, **SECONDED** by Councillor Lutsiak that a letter be forwarded to the Ministry of Community Aboriginal and Women's Services clarifying the Town of Fort Nelson's concerns regarding the Ministry's response to the 2002 resolution endorsed by UBCM regarding the Protection of Municipal Water systems.

**CARRIED**

12. North Central Municipal Association  
Re: Request for Resolutions to 2003  
Annual General Meeting, Deadline  
Monday, March 3, 2003

**MOVED** by Councillor Lutsiak, **SECONDED** by Councillor Unruh that the letter dated January 26, 2003 from the North Central Municipal Association regarding Requests for Resolutions to the 2003 annual general meeting be deferred to the Regional Board meeting.

**CARRIED**

**ADMINISTRATION REPORTS**

13. Administration Report #24/03  
Re: Town Lands - Fort Nelson  
Historical Society Museum Site,  
Current Status and Society  
Request

Discussion ensued with the following noted:

- ~ the Town does not have the authority to issue a 99 year lease unless the land is first surveyed and subdivided
- ~ a short term lease could be entered into with the Historical Society, once a decision has been made regarding permanent solutions and best use for the lands the museum is situated on
- ~ following a "best use", review of said lands, more land may be leased to the Historical Society for future development

**MOVED** by Councillor Lutsiak that Administration be directed to prepare a lease for the Fort Nelson Historical Society for the park land the museum is located on, 5603-50th Avenue South (a portion of District Lot 1560, for a period of three (3) years, for the annual lease fee of One (\$1.00) Dollar AND that the Mayor and Clerk be authorized to affix their signatures and the corporate seal of the Town of Fort Nelson to said documents on behalf of the Town.

**MOTION DEFEATED - NO SECONDER**

**MOVED** by Councillor Craddock, **SECONDED** by Councillor Streeper that correspondence be forwarded to the Fort Nelson Historical Society on behalf of Mayor and Council advising the Council fully supports the Historical Society and their activities; however, Council is not prepared to enter into a lease agreement at this time until a decision has been made regarding the development and placement of the Interpretive Centre.

**CARRIED**

\*Rick Haugen exited the meeting at 6:55 PM.

#### BYLAWS/POLICIES

14. For First, Second and Third Readings  
The Traffic Control Amendment  
(Gross Vehicle Weight)  
Bylaw No. 636, 2003

**MOVED** by Councillor Craddock, **SECONDED** by Councillor Unruh that the Traffic Control Amendment (Gross Vehicle Weight), Bylaw No. 636, 2003 be given first second and third readings.

**CARRIED**

#### NEW BUSINESS/VERBAL STATUS REPORTS

15. HME Hill Signpost

Discussion ensued regarding the HME Hill signpost whereby the following was noted:

- ~ there are citizens lobbying to have the HME sign moved from it's current location (by the Recreation Centre) closer to the hill so people realize it is the name of the sliding hill
- ~ the sliding hill is where the Highway Maintenance Encampment was situated during WWII, there was housing, a hospital and various other buildings in the area
- ~ there is currently a study in progress to determine what type of signs could be installed that are aesthetically pleasing, easy to read and durable
- ~ clubs should be advised the sliding hill has a designated name

#### PETITIONS/DELEGATIONS

7. Ed Bulley, Woodlands Inn  
Re: Development Permit, Reduction  
of Planet Sports Seating and  
Addition of Retail Liquor Store

CA Walker advised Mr. Bulley would be unable to attend the meeting. Council proceeded with discussion regarding Mr. Bulley's development permit whereby the following was noted:

- ~ the Liquor Control Board will ask the Council to provide comment on the Liquor Licence applications at a later date
- ~ this application is just for the development permit

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7. Continued

~ the Development Team had no concerns with the development application as presented

**MOVED** by Councillor Streeper, **SECONDED** by Councillor Unruh that Mr. Ed Bulley's request for a development permit to reduce the seating plan at Planet Sports and establish a retail liquor outlet at Block AAA, District Lot 1535 be approved.

**CARRIED**

16. Adjournment

**MOVED** by Councillor Streeper, **SECONDED** by Councillor Lutsiak that the Town Council meeting dated February 24, 2003 be declared adjourned at 7:07 PM.

**CARRIED**

**CERTIFIED** a true and correct copy of the minutes of a Town Council meeting held on Monday, February 24, 2003.

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Chris Morey, Mayor

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Debbie Walker, Corporate Administrator

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Sylvia Hayes, Recording Secretary